

Daily Attendance Report (Detailed Summary Report)

Feb 10 2020 To Feb 15 2020

Company: SRBTC

Printed On : Feb 17 2020 14:30

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJOY KR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	10:23	16:46	GS	10:00	16:30	6:23	00:00	6:23	00:00	00:00	Present	10:23:in(BIOMETRIC),16:46:out(BIOMETRIC),
11-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
12-Feb-2020	10:02	13:17	GS	10:00	16:30	3:15	00:00	3:15	00:00	3:12	½Present	10:02:in(BIOMETRIC),12:39:out(BIOMETRIC),13:17:in(BIOMETRIC),
13-Feb-2020	10:08	15:54	GS	10:00	16:30	5:46	00:00	5:46	00:00	00:35	Present	10:08:in(BIOMETRIC),15:54:out(BIOMETRIC),
14-Feb-2020	10:14	16:49	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	10:14:in(BIOMETRIC),16:49:out(BIOMETRIC),
15-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=21 Hrs 59 Min , PresentDays=3.5 , Leaves=0 , Holiday=0 , AbsentDays=2.5 , Weekly Off =0

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
11-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
12-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
13-Feb-2020	10:09	15:59	GS	10:00	16:30	5:50	00:00	5:50	00:00	00:00	Present	10:09:in(BIOMETRIC),13:34:out(BIOMETRIC),13:54:in(BIOMETRIC),15:59:out(BIOMETRIC),
14-Feb-2020	10:27	16:03	GS	10:00	16:30	5:36	00:00	5:36	00:00	00:00	Present	10:27:in(BIOMETRIC),16:03:out(BIOMETRIC),
15-Feb-2020	10:28	13:29	GS	10:00	16:30	00:00	3:01	3:01	00:00	00:00	Present	10:28:in(BIOMETRIC),13:29:out(BIOMETRIC),

Total Duration=14 Hrs 27 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records

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10-Feb-2020	10:29	16:18	GS	10:00	16:30	5:49	00:00	5:49	00:00	00:00	Present	10:29:in(BIOMETRIC),13:27:out(BIOMETRIC),14:21:in(BIOMETRIC),16:18:out(BIOMETRIC),
11-Feb-2020	10:21	16:23	GS	10:00	16:30	6:02	00:00	6:02	00:00	00:00	Present	10:21:in(BIOMETRIC),16:23:out(BIOMETRIC),
12-Feb-2020	10:27	16:07	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:00	Present	10:27:in(BIOMETRIC),13:25:out(BIOMETRIC),16:07:in(BIOMETRIC),
13-Feb-2020	10:43	15:54	GS	10:00	16:30	5:11	00:00	5:11	00:43	00:35	Present	10:43:in(BIOMETRIC),13:42:out(BIOMETRIC),14:36:in(BIOMETRIC),15:54:out(BIOMETRIC),
14-Feb-2020	10:52	16:12	GS	10:00	16:30	5:20	00:00	5:20	00:52	00:00	Present	10:52:in(BIOMETRIC),16:12:out(BIOMETRIC),
15-Feb-2020	10:50	13:27	GS	10:00	16:30	00:00	2:37	2:37	00:00	00:00	Present	10:50:in(BIOMETRIC),13:27:out(BIOMETRIC),

Total Duration=30 Hrs 39 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	09:53	16:15	GS	10:00	16:30	6:16	00:00	6:16	00:00	00:00	Present	09:53:in(BIOMETRIC),13:27:out(BIOMETRIC),13:56:in(BIOMETRIC),16:15:out(BIOMETRIC),
11-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
12-Feb-2020	10:02	16:15	GS	10:00	16:30	6:13	00:00	6:13	00:00	00:00	Present	10:02:in(BIOMETRIC),12:39:out(BIOMETRIC),13:17:in(BIOMETRIC),16:15:out(BIOMETRIC),
13-Feb-2020	10:07	16:00	GS	10:00	16:30	5:53	00:00	5:53	00:00	00:00	Present	10:07:in(BIOMETRIC),13:35:out(BIOMETRIC),14:15:in(BIOMETRIC),16:00:out(BIOMETRIC),
14-Feb-2020	10:20	16:01	GS	10:00	16:30	5:41	00:00	5:41	00:00	00:00	Present	10:20:in(BIOMETRIC),13:01:out(BIOMETRIC),13:31:in(BIOMETRIC),16:01:out(BIOMETRIC),
15-Feb-2020	10:11	11:51	GS	10:00	16:30	00:00	1:40	1:40	00:00	00:00	Present	10:11:in(BIOMETRIC),11:51:out(BIOMETRIC),

Total Duration=25 Hrs 43 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
11-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
12-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

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13-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
14-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
15-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Emp Code: 26 Employee Name : SHRI SARAN GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	10:38		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:38:in(BIOMETRIC),
11-Feb-2020	10:43	16:18	GS	10:00	16:30	5:35	00:00	5:35	00:43	00:00	Present	10:43:in(BIOMETRIC),13:47:out(BIOMETRIC),16:18:in(BIOMETRIC),
12-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
13-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
14-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
15-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=5 Hrs 35 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Emp Code: 27 Employee Name : SHRI PRAMOD HARIJAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	10:23	16:42	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:23:in(BIOMETRIC),13:27:out(BIOMETRIC),14:17:in(BIOMETRIC),16:42:out(BIOMETRIC),
11-Feb-2020	09:56	16:20	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	09:56:in(BIOMETRIC),16:20:out(BIOMETRIC),
12-Feb-2020	10:01	15:32	GS	10:00	16:30	5:31	00:00	5:31	00:00	00:57	Present	10:01:in(BIOMETRIC),12:33:out(BIOMETRIC),12:39:in(BIOMETRIC),14:40:out(BIOMETRIC),15:32:in(BIOMETRIC),
13-Feb-2020	10:15		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:15:in(BIOMETRIC),
14-Feb-2020	10:23	16:44	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:23:in(BIOMETRIC),12:27:out(BIOMETRIC),13:56:in(BIOMETRIC),16:44:out(BIOMETRIC),
15-Feb-2020	10:08	13:26	GS	10:00	16:30	00:00	3:18	3:18	00:00	00:00	Present	10:08:in(BIOMETRIC),13:26:out(BIOMETRIC),

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Total Duration=27 Hrs 50 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 28 Employee Name : SMT. JULY BARAILY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	Winter Vacation
11-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
12-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
13-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
14-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV
15-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	WV

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=6 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	09:53	16:46	GS	10:00	16:30	6:42	00:00	6:42	00:00	00:00	Present	09:53:in(BIOMETRIC),13:30:out(BIOMETRIC),13:59:in(BIOMETRIC),16:41:out(BIOMETRIC),16:46:(BIO
11-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied for CL
12-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
13-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
14-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
15-Feb-2020	09:54	13:29	GS	10:00	16:30	00:00	3:35	3:35	00:00	00:00	Present	09:54:in(BIOMETRIC),13:29:out(BIOMETRIC),

Total Duration=10 Hrs 17 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

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Company: SRBTC

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	09:02	17:43	GS	10:00	16:30	6:31	1:13	7:44	00:00	00:00	Present	09:02:in(BIOMETRIC),17:43:out(BIOMETRIC),
11-Feb-2020	09:16	17:44	GS	10:00	16:30	6:31	1:14	7:45	00:00	00:00	Present	09:16:in(BIOMETRIC),17:44:out(BIOMETRIC),
12-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
13-Feb-2020	08:24	17:41	GS	10:00	16:30	6:31	1:11	7:42	00:00	00:00	Present	08:24:in(BIOMETRIC),17:41:out(BIOMETRIC),
14-Feb-2020	08:39	17:16	GS	10:00	16:30	6:31	00:46	7:17	00:00	00:00	Present	08:39:in(BIOMETRIC),17:16:out(BIOMETRIC),
15-Feb-2020	08:50	17:41	GS	10:00	16:30	00:00	8:51	8:51	00:00	00:00	Present	08:50:in(BIOMETRIC),17:41:out(BIOMETRIC),

Total Duration=39 Hrs 19 Min , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	10:23	17:43	GS	10:00	16:30	6:07	1:13	7:20	00:00	00:00	Present	10:23:in(BIOMETRIC),17:43:out(BIOMETRIC),
11-Feb-2020	10:06	17:44	GS	10:00	16:30	6:24	1:14	7:38	00:00	00:00	Present	10:06:in(BIOMETRIC),17:44:out(BIOMETRIC),
12-Feb-2020	10:04	16:55	GS	10:00	16:30	6:51	00:00	6:51	00:00	00:00	Present	10:04:in(BIOMETRIC),16:55:out(BIOMETRIC),
13-Feb-2020	10:07	17:41	GS	10:00	16:30	6:23	1:11	7:34	00:00	00:00	Present	10:07:in(BIOMETRIC),17:41:out(BIOMETRIC),
14-Feb-2020	10:32	17:17	GS	10:00	16:30	5:58	00:47	6:45	00:32	00:00	Present	10:32:in(BIOMETRIC),17:17:out(BIOMETRIC),
15-Feb-2020	10:35	17:41	GS	10:00	16:30	00:00	7:06	7:06	00:00	00:00	Present	10:35:in(BIOMETRIC),17:41:out(BIOMETRIC),

Total Duration=43 Hrs 14 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	10:22	16:01	GS	10:00	16:30	5:39	00:00	5:39	00:00	00:00	Present	10:22:in(BIOMETRIC),13:27:out(BIOMETRIC),16:01:in(BIOMETRIC),
11-Feb-2020	10:27	16:00	GS	10:00	16:30	5:33	00:00	5:33	00:00	00:00	Present	10:27:in(BIOMETRIC),13:47:out(BIOMETRIC),14:10:in(BIOMETRIC),16:00:out(BIOMETRIC),

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12-Feb-2020	10:44	16:02	GS	10:00	16:30	5:18	00:00	5:18	00:44	00:00	Present	10:44:in(BIOMETRIC),13:31:out(BIOMETRIC),14:03:in(BIOMETRIC),16:02:out(BIOMETRIC),
13-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
14-Feb-2020	10:08	14:13	GS	10:00	16:30	4:05	00:00	4:05	00:00	2:16	Present	10:08:in(BIOMETRIC),14:13:out(BIOMETRIC),
15-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=20 Hrs 35 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Emp Code: 33

Employee Name : SHRI RAM BDR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020	09:53	17:00	GS	10:00	16:30	6:31	00:30	7:01	00:00	00:00	Present	09:53:in(BIOMETRIC),17:00:out(BIOMETRIC),
11-Feb-2020	09:56	16:24	GS	10:00	16:30	6:25	00:00	6:25	00:00	00:00	Present	09:56:in(BIOMETRIC),16:24:out(BIOMETRIC),
12-Feb-2020	10:01	16:32	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	10:01:in(BIOMETRIC),16:32:out(BIOMETRIC),
13-Feb-2020	10:09	16:26	GS	10:00	16:30	6:17	00:00	6:17	00:00	00:00	Present	10:09:in(BIOMETRIC),16:26:out(BIOMETRIC),
14-Feb-2020	10:03	16:44	GS	10:00	16:30	6:41	00:00	6:41	00:00	00:00	Present	10:03:in(BIOMETRIC),16:44:out(BIOMETRIC),
15-Feb-2020	10:08	16:35	GS	10:00	16:30	00:00	6:27	6:27	00:00	00:00	Present	10:08:in(BIOMETRIC),16:35:out(BIOMETRIC),

Total Duration=39 Hrs 22 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 34

Employee Name : SHRI RAMESH SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
11-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
12-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
13-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
14-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

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15-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
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Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
10-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
11-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
12-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
13-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
14-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
15-Feb-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

