

Daily Attendance Report (Detailed Summary Report)

Nov 11 2019 To Nov 16 2019

Company: SRBTC

Printed On : Nov 18 2019 16:12

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:23	17:40	GS	10:00	16:30	6:07	1:10	7:17	00:00	00:00	Present	10:23:in(BIOMETRIC),17:40:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	10:00	16:30	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present On OD	10:00:in(OD),16:30:out(OD),
14-Nov-2019	10:00	16:30	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present On OD	10:00:in(OD),16:30:out(OD),
15-Nov-2019	10:00	16:30	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present On OD	10:00:in(OD),16:30:out(OD),
16-Nov-2019	10:00	16:30	GS	10:00	16:30	00:00	6:30	6:30	00:00	00:00	WeeklyOff Present On OD	10:00:in(OD),16:30:out(OD),

Total Duration=33 Hrs 17 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:55	15:32	GS	10:00	16:30	4:37	00:00	4:37	00:55	00:57	Present	10:55:in(BIOMETRIC),15:32:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	SL
14-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	SL
15-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	SL
16-Nov-2019	10:54	13:24	GS	10:00	16:30	00:00	2:30	2:30	00:00	00:00	WeeklyOff ½Present	10:54:in(BIOMETRIC),13:24:out(BIOMETRIC),

Total Duration=7 Hrs 7 Min , PresentDays=1.5 , Leaves=3 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:43	13:29	GS	10:00	16:30	2:46	00:00	2:46	00:43	3:00	½Present	10:43:in(BIOMETRIC),13:29:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	10:46		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:23:in(BIOMETRIC),14:56:out(BIOMETRIC),

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14-Nov-2019	10:36	12:59	GS	10:00	16:30	2:23	00:00	2:23	00:36	3:30	½Present	10:36:in(BIOMETRIC),12:59:out(BIOMETRIC),
15-Nov-2019	10:48	13:23	GS	10:00	16:30	2:35	00:00	2:35	00:48	3:06	½Present	10:48:in(BIOMETRIC),13:23:out(BIOMETRIC),
16-Nov-2019	10:37	13:15	GS	10:00	16:30	00:00	2:38	2:38	00:00	00:00	WeeklyOff ½Present	10:37:in(BIOMETRIC),13:15:out(BIOMETRIC),

Total Duration=10 Hrs 22 Min , PresentDays=3 , Leaves=0 , Holiday=1 , AbsentDays=2 , Weekly Off =1

Emp Code: 4 Employee Name : MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:23	16:56	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	10:23:in(BIOMETRIC),16:56:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	10:30	16:15	GS	10:00	16:30	5:45	00:00	5:45	00:00	00:00	Present	10:30:in(BIOMETRIC),16:15:out(BIOMETRIC),
14-Nov-2019	10:35	16:26	GS	10:00	16:30	5:51	00:00	5:51	00:35	00:00	Present	10:35:in(BIOMETRIC),16:26:out(BIOMETRIC),
15-Nov-2019	10:30	16:13	GS	10:00	16:30	5:43	00:00	5:43	00:00	00:00	Present	10:30:in(BIOMETRIC),16:13:out(BIOMETRIC),
16-Nov-2019	10:32	13:25	GS	10:00	16:30	00:00	2:53	2:53	00:00	00:00	WeeklyOff ½Present	10:32:in(BIOMETRIC),13:25:out(BIOMETRIC),

Total Duration=26 Hrs 45 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 5 Employee Name : SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:16	16:37	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:16:in(BIOMETRIC),16:37:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	09:57	16:01	GS	10:00	16:30	6:02	00:00	6:02	00:00	00:00	Present	09:57:in(BIOMETRIC),16:01:out(BIOMETRIC),
14-Nov-2019	09:56	16:26	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	09:56:in(BIOMETRIC),16:26:out(BIOMETRIC),
15-Nov-2019	10:31	16:03	GS	10:00	16:30	5:32	00:00	5:32	00:31	00:00	Present	10:31:in(BIOMETRIC),16:03:out(BIOMETRIC),
16-Nov-2019	10:20	13:25	GS	10:00	16:30	00:00	3:05	3:05	00:00	00:00	WeeklyOff ½Present	10:20:in(BIOMETRIC),13:25:out(BIOMETRIC),

Total Duration=27 Hrs 27 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 6 Employee Name : SHRI ANAND DAS

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11-Nov-2019	10:33		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:33:in(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	13:12		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	13:12:in(BIOMETRIC),
14-Nov-2019	10:00	16:30	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present On OD	10:00:in(OD),16:30:out(OD),
15-Nov-2019	10:00	16:30	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present On OD	10:00:in(OD),16:30:out(OD),
16-Nov-2019	10:00	16:30	GS	10:00	16:30	00:00	6:30	6:30	00:00	00:00	WeeklyOff Present On OD	10:00:in(OD),16:30:out(OD),

Total Duration=19 Hrs 30 Min , PresentDays=3 , Leaves=0 , Holiday=1 , AbsentDays=2 , Weekly Off =1

Emp Code: 7 Employee Name : SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
12-Nov-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Holiday On Leave	Guru Nanak's Birthday
13-Nov-2019	09:57	16:15	GS	10:00	16:30	6:16	00:00	6:16	00:00	00:00	Present	09:57:in(BIOMETRIC),16:15:out(BIOMETRIC),
14-Nov-2019	10:34	16:21	GS	10:00	16:30	5:47	00:00	5:47	00:34	00:00	Present	10:34:in(BIOMETRIC),16:21:out(BIOMETRIC),
15-Nov-2019	10:59	16:13	GS	10:00	16:30	5:14	00:00	5:14	00:59	00:00	Present	10:59:in(BIOMETRIC),16:13:out(BIOMETRIC),
16-Nov-2019	10:26	13:25	GS	10:00	16:30	00:00	2:59	2:59	00:00	00:00	WeeklyOff ½Present	10:26:in(BIOMETRIC),13:25:out(BIOMETRIC),

Total Duration=20 Hrs 16 Min , PresentDays=3.5 , Leaves=2 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Emp Code: 8 Employee Name : MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:18	16:38	GS	10:00	16:30	6:20	00:00	6:20	00:00	00:00	Present	10:18:in(BIOMETRIC),16:38:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	09:58	16:03	GS	10:00	16:30	6:04	00:00	6:04	00:00	00:00	Present	09:58:in(BIOMETRIC),16:03:out(BIOMETRIC),
14-Nov-2019	09:59	16:26	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	09:59:in(BIOMETRIC),16:26:out(BIOMETRIC),
15-Nov-2019	10:32	16:12	GS	10:00	16:30	5:40	00:00	5:40	00:32	00:00	Present	10:32:in(BIOMETRIC),16:12:out(BIOMETRIC),

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16-Nov-2019	10:29	13:25	GS	10:00	16:30	00:00	2:56	2:56	00:00	00:00	WeeklyOff ½Present	10:29:in(BIOMETRIC),13:25:out(BIOMETRIC),
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Total Duration=27 Hrs 27 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 9 Employee Name : DR. (MRS.) PRIYANKA KUMARI DUBEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
11-Nov-2019	10:14	16:41	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	10:14:in(BIOMETRIC),16:41:out(BIOMETRIC),
12-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Guru Nanak's Birthday
13-Nov-2019	10:18	16:03	GS	10:00	16:30	5:45	00:00	5:45	00:00	00:00	Present	10:18:in(BIOMETRIC),16:03:out(BIOMETRIC),
14-Nov-2019	10:17	16:26	GS	10:00	16:30	6:09	00:00	6:09	00:00	00:00	Present	10:17:in(BIOMETRIC),16:26:out(BIOMETRIC),
15-Nov-2019	10:17	16:12	GS	10:00	16:30	5:55	00:00	5:55	00:00	00:00	Present	10:17:in(BIOMETRIC),16:12:out(BIOMETRIC),
16-Nov-2019	10:15	13:25	GS	10:00	16:30	00:00	3:10	3:10	00:00	00:00	WeeklyOff ½Present	10:15:in(BIOMETRIC),13:25:out(BIOMETRIC),

Total Duration=27 Hrs 26 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1