

## Daily Attendance Report (Detailed Summary Report)

Feb 17 2020 To Feb 22 2020

Company: SRBTC

Printed On : Feb 24 2020 10:56

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:11	17:00	GS	10:00	16:30	6:19	00:30	6:49	00:00	00:00	Present	10:11:in(BIOMETRIC),17:00:out(BIOMETRIC),
18-Feb-2020	10:43	17:12	GS	10:00	16:30	5:47	00:42	6:29	00:43	00:00	Present	10:43:in(BIOMETRIC),17:12:out(BIOMETRIC),
19-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present On OD	10:00:in(OD), 16:30:out(OD),
20-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present On OD	10:00:in(OD), 16:30:out(OD),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020	10:27	14:13	GS	10:00	16:30	00:00	3:46	3:46	00:00	00:00	Present	10:27:in(BIOMETRIC),14:13:out(BIOMETRIC),

Total Duration=30 Hrs 4 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:36	15:59	GS	10:00	16:30	5:23	00:00	5:23	00:36	00:00	Present	10:36:in(BIOMETRIC),15:59:out(BIOMETRIC),
18-Feb-2020	10:30	16:01	GS	10:00	16:30	5:31	00:00	5:31	00:00	00:00	Present	10:30:in(BIOMETRIC),16:01:out(BIOMETRIC),
19-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CCL
20-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CCL
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CCL

Total Duration=10 Hrs 54 Min , PresentDays=2 , Leaves=3 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:10		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave(½CL)	10:10:in(BIOMETRIC),
18-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
19-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL

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20-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL

**Total Duration=0 Hrs 0 Min , PresentDays=0.5 , Leaves=4.5 , Holiday=1 , AbsentDays=0 , Weekly Off =0**

Emp Code: 4 Employee Name : MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:07	16:42	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	10:07:in(BIOMETRIC),16:42:out(BIOMETRIC),
18-Feb-2020	10:04	17:01	GS	10:00	16:30	6:26	00:31	6:57	00:00	00:00	Present	10:04:in(BIOMETRIC),17:01:out(BIOMETRIC),
19-Feb-2020	10:17	16:18	GS	10:00	16:30	6:01	00:00	6:01	00:00	00:00	Present	10:17:in(BIOMETRIC),16:18:out(BIOMETRIC),
20-Feb-2020	10:21	15:34	GS	10:00	16:30	5:13	00:00	5:13	00:00	00:55	Present	10:21:in(BIOMETRIC),15:34:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020	10:16	13:48	GS	10:00	16:30	00:00	3:32	3:32	00:00	00:00	Present	10:16:in(BIOMETRIC),13:48:out(BIOMETRIC),

**Total Duration=28 Hrs 18 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0**

Emp Code: 5 Employee Name : SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	16:39		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	½ Present	16:39:in(BIOMETRIC),
18-Feb-2020	09:58	16:57	GS	10:00	16:30	6:58	00:00	6:58	00:00	00:00	Present	09:58:in(BIOMETRIC),16:57:out(BIOMETRIC),
19-Feb-2020	10:20	16:17	GS	10:00	16:30	5:57	00:00	5:57	00:00	00:00	Present	10:20:in(BIOMETRIC),16:17:out(BIOMETRIC),
20-Feb-2020	10:06	15:54	GS	10:00	16:30	5:48	00:00	5:48	00:00	00:36	Present	10:06:in(BIOMETRIC),15:54:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020	10:16	13:42	GS	10:00	16:30	00:00	3:26	3:26	00:00	00:00	Present	10:16:in(BIOMETRIC),13:42:out(BIOMETRIC),

**Total Duration=22 Hrs 9 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0.5 , Weekly Off =0**

Emp Code: 6 Employee Name : SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
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17-Feb-2020	10:02	16:44	GS	10:00	16:30	6:42	00:00	6:42	00:00	00:00	Present	10:02:in(BIOMETRIC),16:44:out(BIOMETRIC),
18-Feb-2020	10:26	17:01	GS	10:00	16:30	6:04	00:31	6:35	00:00	00:00	Present	10:26:in(BIOMETRIC),17:01:out(BIOMETRIC),
19-Feb-2020	10:26	16:18	GS	10:00	16:30	5:52	00:00	5:52	00:00	00:00	Present	10:26:in(BIOMETRIC),16:18:out(BIOMETRIC),
20-Feb-2020	10:31	16:11	GS	10:00	16:30	5:40	00:00	5:40	00:31	00:00	Present	10:31:in(BIOMETRIC),16:11:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020	10:23	13:52	GS	10:00	16:30	00:00	3:29	3:29	00:00	00:00	Present	10:23:in(BIOMETRIC),13:52:out(BIOMETRIC),

**Total Duration=28 Hrs 18 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0**

Emp Code: 7 Employee Name : SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:03	16:42	GS	10:00	16:30	6:39	00:00	6:39	00:00	00:00	Present	10:03:in(BIOMETRIC),16:42:out(BIOMETRIC),
18-Feb-2020	10:25	16:57	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	10:25:in(BIOMETRIC),16:57:out(BIOMETRIC),
19-Feb-2020	10:01	16:20	GS	10:00	16:30	6:19	00:00	6:19	00:00	00:00	Present	10:01:in(BIOMETRIC),16:20:out(BIOMETRIC),
20-Feb-2020	10:31	16:11	GS	10:00	16:30	5:40	00:00	5:40	00:31	00:00	Present	10:31:in(BIOMETRIC),16:11:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020	10:29	13:42	GS	10:00	16:30	00:00	3:13	3:13	00:00	00:00	Present	10:29:in(BIOMETRIC),13:42:out(BIOMETRIC),

**Total Duration=28 Hrs 23 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0**

Emp Code: 8 Employee Name : MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	16:40		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	½ Present	16:40:in(BIOMETRIC),
18-Feb-2020	10:05	16:58	GS	10:00	16:30	6:53	00:00	6:53	00:00	00:00	Present	10:05:in(BIOMETRIC),16:58:out(BIOMETRIC),
19-Feb-2020	10:18	16:18	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	Present	10:18:in(BIOMETRIC),16:18:out(BIOMETRIC),
20-Feb-2020	10:08	15:24	GS	10:00	16:30	5:16	00:00	5:16	00:00	1:05	Present	10:08:in(BIOMETRIC),15:24:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

**Total Duration=18 Hrs 9 Min , PresentDays=3.5 , Leaves=0 , Holiday=1 , AbsentDays=1.5 , Weekly Off =**

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Feb 17 2020 To Feb 22 2020

Company: SRBTC

Printed On : Feb 24 2020 10:56

Emp Code: 9      Employee Name : DR. (MRS.) PRIYANKA KUMARI DUBEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
17-Feb-2020	10:13	16:40	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	10:13:in(BIOMETRIC),16:40:out(BIOMETRIC),
18-Feb-2020	10:23	17:01	GS	10:00	16:30	6:07	00:31	6:38	00:00	00:00	Present	10:23:in(BIOMETRIC),17:01:out(BIOMETRIC),
19-Feb-2020	10:33	16:22	GS	10:00	16:30	5:49	00:00	5:49	00:33	00:00	Present	10:33:in(BIOMETRIC),16:22:out(BIOMETRIC),
20-Feb-2020	10:24	16:03	GS	10:00	16:30	5:39	00:00	5:39	00:00	00:00	Present	10:24:in(BIOMETRIC),16:03:out(BIOMETRIC),
21-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Shivaratri
22-Feb-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	Maternity Leave

**Total Duration=24 Hrs 33 Min , PresentDays=4 , Leaves=1 , Holiday=1 , AbsentDays=0 , Weekly Off =0**



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