

## Daily Attendance Report (Detailed Summary Report)

Nov 18 2019 To Nov 23 2019

Company: SRBTC

Printed On : Nov 25 2019 15:59

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:23	16:45	GS	10:00	16:30	6:22	00:00	6:22	00:00	00:00	Present	10:23:in(BIOMETRIC),10:23:(BIOMETRIC),16:45:ou
19-Nov-2019	10:12	17:09	GS	10:00	16:30	6:18	00:39	6:57	00:00	00:00	Present	10:12:in(BIOMETRIC),17:09:out(BIOMETRIC),
20-Nov-2019	10:11	17:02	GS	10:00	16:30	6:19	00:32	6:51	00:00	00:00	Present	10:11:in(BIOMETRIC),17:02:out(BIOMETRIC),
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:34	17:09	GS	10:00	16:30	5:56	00:39	6:35	00:34	00:00	Present	10:34:in(BIOMETRIC),17:09:out(BIOMETRIC),
23-Nov-2019	10:38	15:05	GS	10:00	16:30	00:00	4:27	4:27	00:00	00:00	Present	10:38:in(BIOMETRIC),15:05:out(BIOMETRIC),

**Total Duration=31 Hrs 12 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays= , Weekly Off =0**

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:52	15:45	GS	10:00	16:30	4:53	00:00	4:53	00:52	00:44	Present	10:52:in(BIOMETRIC),15:45:out(BIOMETRIC),
19-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
20-Nov-2019	10:43	15:50	GS	10:00	16:30	5:07	00:00	5:07	00:43	00:39	Present	10:43:in(BIOMETRIC),15:50:out(BIOMETRIC),
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:50		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:50:in(BIOMETRIC),
23-Nov-2019	10:20	13:57	GS	10:00	16:30	00:00	3:37	3:37	00:00	00:00	Present	10:20:in(BIOMETRIC),13:57:out(BIOMETRIC),

**Total Duration=13 Hrs 37 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =0**

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:49	14:41	GS	10:00	16:30	3:52	00:00	3:52	00:49	1:48	Present	10:49:in(BIOMETRIC),14:28:out(BIOMETRIC),14:41
19-Nov-2019	10:41	13:40	GS	10:00	16:30	2:59	00:00	2:59	00:41	2:49	Present	10:41:in(BIOMETRIC),13:40:out(BIOMETRIC),
20-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	cl
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:46	13:54	GS	10:00	16:30	3:08	00:00	3:08	00:46	2:35	Present	10:46:in(BIOMETRIC),13:54:out(BIOMETRIC),
23-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	absent	cl

**Total Duration=9 Hrs 59 Min , PresentDays=4 , Leaves=2 , Holiday=0 , AbsentDays= , Weekly Off =0**

Emp Code: 4 Employee Name : MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:36	17:11	GS	10:00	16:30	5:54	00:41	6:35	00:36	00:00	Present	10:36:in(BIOMETRIC),17:11:out(BIOMETRIC),
19-Nov-2019	10:36	16:24	GS	10:00	16:30	5:48	00:00	5:48	00:36	00:00	Present	10:36:in(BIOMETRIC),16:24:out(BIOMETRIC),
20-Nov-2019	10:26	07:28	GS	10:00	16:30	6:04	14:58	21:02	00:00	00:00	Present	10:26:in(BIOMETRIC),16:21:out(BIOMETRIC),07:28
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:41		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:41:in(BIOMETRIC),

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23-Nov-2019	10:35	13:52	GS	10:00	16:30	00:00	3:17	3:17	00:00	00:00	Present	10:35:in(BIOMETRIC),13:52:out(BIOMETRIC),
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**Total Duration=36 Hrs 42 Min , PresentDays=6, Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 5 Employee Name : SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:16	16:47	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	10:16:in(BIOMETRIC),16:47:out(BIOMETRIC),
19-Nov-2019	10:20	16:40	GS	10:00	16:30	6:20	00:00	6:20	00:00	00:00	Present	10:20:in(BIOMETRIC),16:40:out(BIOMETRIC),
20-Nov-2019	10:12	16:38	GS	10:00	16:30	6:26	00:00	6:26	00:00	00:00	Present	10:12:in(BIOMETRIC),16:38:out(BIOMETRIC),
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:15		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:15:in(BIOMETRIC),
23-Nov-2019	10:24	13:50	GS	10:00	16:30	00:00	3:26	3:26	00:00	00:00	Present	10:24:in(BIOMETRIC),13:50:out(BIOMETRIC),

**Total Duration=22 Hrs 43 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 6 Employee Name : SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
19-Nov-2019	13:42		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	13:42:in(BIOMETRIC),
20-Nov-2019	10:25	07:39	GS	10:00	16:30	6:05	15:09	21:14	00:00	00:00	Present	10:25:in(BIOMETRIC),16:38:out(BIOMETRIC),07:39
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:22		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:22:in(BIOMETRIC),
23-Nov-2019	10:24	13:50	GS	10:00	16:30	00:00	3:26	3:26	00:00	00:00	Present	10:24:in(BIOMETRIC),13:50:out(BIOMETRIC),

**Total Duration=24 Hrs 40 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0**

Emp Code: 7 Employee Name : SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:56	17:09	GS	10:00	16:30	5:34	00:39	6:13	00:56	00:00	Present	10:56:in(BIOMETRIC),17:09:out(BIOMETRIC),
19-Nov-2019	10:55	16:02	GS	10:00	16:30	5:07	00:00	5:07	00:55	00:00	Present	10:55:in(BIOMETRIC),16:02:out(BIOMETRIC),
20-Nov-2019	10:10	07:38	GS	10:00	16:30	6:20	15:08	21:28	00:00	00:00	Present	10:10:in(BIOMETRIC),16:38:out(BIOMETRIC),07:38
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:29		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:29:in(BIOMETRIC),
23-Nov-2019	10:28	13:50	GS	10:00	16:30	00:00	3:22	3:22	00:00	00:00	Present	10:28:in(BIOMETRIC),13:50:out(BIOMETRIC),

**Total Duration=36 Hrs 10 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 8 Employee Name : MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:16	16:55	GS	10:00	16:30	6:39	00:00	6:39	00:00	00:00	Present	10:16:in(BIOMETRIC),16:55:out(BIOMETRIC),
19-Nov-2019	10:24	16:38	GS	10:00	16:30	6:14	00:00	6:14	00:00	00:00	Present	10:24:in(BIOMETRIC),16:38:out(BIOMETRIC),
20-Nov-2019	10:13	16:38	GS	10:00	16:30	6:25	00:00	6:25	00:00	00:00	Present	10:13:in(BIOMETRIC),16:38:out(BIOMETRIC),
21-Nov-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	Educational excursion/Picnic
22-Nov-2019	10:15		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:15:in(BIOMETRIC),

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23-Nov-2019	10:28	13:51	GS	10:00	16:30	00:00	3:23	3:23	00:00	00:00	Present	10:28:in(BIOMETRIC),13:51:out(BIOMETRIC),
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**Total Duration=22 Hrs 41 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 9 Employee Name : DR. (MRS.) PRIYANKA KUMARI DUBEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
18-Nov-2019	10:16	16:47	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	10:16:in(BIOMETRIC),16:47:out(BIOMETRIC),
19-Nov-2019	10:17	16:42	GS	10:00	16:30	6:25	00:00	6:25	00:00	00:00	Present	10:17:in(BIOMETRIC),16:42:out(BIOMETRIC),
20-Nov-2019	10:15	16:38	GS	10:00	16:30	6:23	00:00	6:23	00:00	00:00	Present	10:15:in(BIOMETRIC),16:38:out(BIOMETRIC),
21-Nov-2019	10:22	16:30	GS	10:00	16:30	6:08	00:00	6:08	00:00	00:00	Present	10:22:in(BIOMETRIC),16:30:out(BIOMETRIC),
22-Nov-2019	10:14		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:14:in(BIOMETRIC),
23-Nov-2019	10:02		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Present	10:02:in(BIOMETRIC),

**Total Duration=25 Hrs 27 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**