

## Daily Attendance Report (Detailed Summary Report)

Dec 02 2019 To Dec 07 2019

Company: SRBTC

Printed On : Dec 09 2019 14:32

Department: 1st SEM

Emp Code: 61 Employee Name : AMUGEN LAMA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:36	15:24	GS	10:00	16:30	4:48	00:00	4:48	00:36	1:05	Present	10:36:in(BIOMETRIC),15:24:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:16	13:05	GS	10:00	16:30	2:49	00:00	2:49	00:00	3:24	½Present	10:16:in(BIOMETRIC),13:05:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=7 Hrs 37 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 62 Employee Name : ANISHA BARDEWA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:06	15:22	GS	10:00	16:30	5:16	00:00	5:16	00:00	1:07	Present	10:06:in(BIOMETRIC),15:22:out(BIOMETRIC),
03-Dec-2019	10:19	13:02	GS	10:00	16:30	2:43	00:00	2:43	00:00	3:27	½Present	10:19:in(BIOMETRIC),13:02:out(BIOMETRIC),
04-Dec-2019	10:02	13:04	GS	10:00	16:30	3:02	00:00	3:02	00:00	3:25	½Present	10:02:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=11 Hrs 1 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 63 Employee Name : ANISHA PAKHRIN

## Daily Attendance Report (Detailed Summary Report)

Dec 02 2019 To Dec 07 2019

Company: SRBTC

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:19	13:05	GS	10:00	16:30	2:46	00:00	2:46	00:00	3:24	½Present	10:19:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:06	13:01	GS	10:00	16:30	2:55	00:00	2:55	00:00	3:28	½Present	10:06:in(BIOMETRIC),13:01:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 41 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 64 Employee Name : ANJANA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:19	15:23	GS	10:00	16:30	5:04	00:00	5:04	00:00	1:06	Present	10:19:in(BIOMETRIC),13:05:out(BIOMETRIC),15:23:in(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:06	13:02	GS	10:00	16:30	2:56	00:00	2:56	00:00	3:27	½Present	10:06:in(BIOMETRIC),13:02:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 0 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 65 Employee Name : ANUSHREE RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:19	13:05	GS	10:00	16:30	2:46	00:00	2:46	00:00	3:24	½Present	10:19:in(BIOMETRIC),13:05:out(BIOMETRIC),

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03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:06	13:02	GS	10:00	16:30	2:56	00:00	2:56	00:00	3:27	½Present	10:06:in(BIOMETRIC),13:02:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 42 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 66 Employee Name : ARATI KHATI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:08	15:48	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:41	Present	10:08:in(BIOMETRIC),13:04:out(BIOMETRIC),13:06:out(BIOMETRIC),15:48:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 40 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 67 Employee Name : BABITA BALMIKI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:28	13:02	GS	10:00	16:30	2:34	00:00	2:34	00:00	3:27	½Present	10:28:in(BIOMETRIC),13:02:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:13	14:10	GS	10:00	16:30	3:57	00:00	3:57	00:00	2:19	½Present	10:13:in(BIOMETRIC),13:03:out(BIOMETRIC),14:10:in(BIOMETRIC),14:10:(BIOMETRIC),

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05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=6 Hrs 31 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 68 Employee Name : BINDIYA SUBBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:12	15:24	GS	10:00	16:30	5:12	00:00	5:12	00:00	1:05	Present	10:12:in(BIOMETRIC),15:24:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:54	13:04	GS	10:00	16:30	3:05	00:00	3:05	00:00	3:25	½Present	09:54:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 17 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 69 Employee Name : CHANDNI RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:32	15:24	GS	10:00	16:30	4:52	00:00	4:52	00:32	1:05	Present	10:32:in(BIOMETRIC),15:24:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:26		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:26:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information
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**Total Duration=4 Hrs 52 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 70 Employee Name : DIPTI GENE LAMA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:52	15:22	GS	10:00	16:30	5:23	00:00	5:23	00:00	1:07	Present	09:52:in(BIOMETRIC),15:22:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:27	13:04	GS	10:00	16:30	3:05	00:00	3:05	00:00	3:25	½Present	09:27:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 28 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 71 Employee Name : DIVYANI SINGHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:22	13:02	GS	10:00	16:30	2:40	00:00	2:40	00:00	3:27	½Present	10:22:in(BIOMETRIC),13:02:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=2 Hrs 40 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

## Daily Attendance Report (Detailed Summary Report)

Dec 02 2019 To Dec 07 2019

Company: SRBTC

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Emp Code: 72 Employee Name : DURGA PRASAD CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:52	15:22	GS	10:00	16:30	5:23	00:00	5:23	00:00	1:07	Present	09:52:in(BIOMETRIC),13:04:out(BIOMETRIC),14:05:in(BIOMETRIC),15:22:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:57	15:31	GS	10:00	16:30	5:32	00:00	5:32	00:00	00:58	Present	09:57:in(BIOMETRIC),13:03:out(BIOMETRIC),14:03:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=10 Hrs 55 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 73 Employee Name : FARHEEN JAMAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:02	15:29	GS	10:00	16:30	5:27	00:00	5:27	00:00	1:00	Present	10:02:in(BIOMETRIC),13:05:out(BIOMETRIC),14:07:in(BIOMETRIC),15:29:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:54	13:09	GS	10:00	16:30	3:10	00:00	3:10	00:00	3:20	½Present	09:54:in(BIOMETRIC),13:09:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 37 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 74 Employee Name : KALYAN GAZMERE

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Dec 02 2019 To Dec 07 2019

Company: SRBTC

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:29	15:23	GS	10:00	16:30	4:54	00:00	4:54	00:00	1:06	Present	10:29:in(BIOMETRIC),13:04:out(BIOMETRIC),14:04:in(BIOMETRIC),15:23:out(BIOMETRIC),
03-Dec-2019	10:17	15:57	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:32	Present	10:17:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:47	15:31	GS	10:00	16:30	4:44	00:00	4:44	00:47	00:58	Present	10:47:in(BIOMETRIC),13:04:out(BIOMETRIC),14:01:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=15 Hrs 18 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 75 Employee Name : MADHULEKHA GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:12	13:03	GS	10:00	16:30	2:51	00:00	2:51	00:00	3:26	½Present	10:12:in(BIOMETRIC),13:03:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:05	13:03	GS	10:00	16:30	2:58	00:00	2:58	00:00	3:26	½Present	10:05:in(BIOMETRIC),13:03:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 49 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 76 Employee Name : NANDIKA RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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03-Dec-2019	10:11	15:58	GS	10:00	16:30	5:47	00:00	5:47	00:00	00:31	Present	10:11:in(BIOMETRIC),13:09:out(BIOMETRIC),14:05:in(BIOMETRIC),15:58:out(BIOMETRIC),
04-Dec-2019	10:08	15:31	GS	10:00	16:30	5:23	00:00	5:23	00:00	00:58	Present	10:08:in(BIOMETRIC),13:02:out(BIOMETRIC),14:08:in(BIOMETRIC),14:08:(BIOMETRIC),14:08:(BIOME
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=11 Hrs 10 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 77 Employee Name : NASIR GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:55	15:29	GS	10:00	16:30	5:30	00:00	5:30	00:00	1:00	Present	09:55:in(BIOMETRIC),13:03:out(BIOMETRIC),14:05:in(BIOMETRIC),15:29:out(BIOMETRIC),
03-Dec-2019	10:07	15:57	GS	10:00	16:30	5:50	00:00	5:50	00:00	00:32	Present	10:07:in(BIOMETRIC),13:02:out(BIOMETRIC),15:57:in(BIOMETRIC),
04-Dec-2019	10:07	15:31	GS	10:00	16:30	5:24	00:00	5:24	00:00	00:58	Present	10:07:in(BIOMETRIC),13:04:out(BIOMETRIC),14:01:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=16 Hrs 44 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 78 Employee Name : NIPUNJA CHHETRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:26	15:23	GS	10:00	16:30	4:57	00:00	4:57	00:00	1:06	Present	10:26:in(BIOMETRIC),15:23:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:18	13:04	GS	10:00	16:30	2:46	00:00	2:46	00:00	3:25	½Present	10:18:in(BIOMETRIC),13:04:out(BIOMETRIC),

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05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=7 Hrs 43 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 79 Employee Name : NOORENA KHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:27		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:27:in(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:13	14:10	GS	10:00	16:30	3:56	00:00	3:56	00:00	2:20	½Present	10:13:in(BIOMETRIC),13:02:out(BIOMETRIC),14:09:in(BIOMETRIC),14:10:(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=3 Hrs 56 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 80 Employee Name : PALMU SONAMLA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:13	13:04	GS	10:00	16:30	2:51	00:00	2:51	00:00	3:25	½Present	10:13:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information
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**Total Duration=2 Hrs 51 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 81 Employee Name : POONAM THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:28		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:28:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0**

Emp Code: 82 Employee Name : PRANOY PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:29	15:23	GS	10:00	16:30	4:54	00:00	4:54	00:00	1:06	Present	10:29:in(BIOMETRIC),13:04:out(BIOMETRIC),14:03:in(BIOMETRIC),15:23:out(BIOMETRIC),
03-Dec-2019	10:36	15:57	GS	10:00	16:30	5:21	00:00	5:21	00:36	00:32	Present	10:36:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:47	15:31	GS	10:00	16:30	4:44	00:00	4:44	00:47	00:58	Present	10:47:in(BIOMETRIC),13:04:out(BIOMETRIC),14:04:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=14 Hrs 59 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

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Emp Code: 83 Employee Name : PRASHANTI RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:05	15:29	GS	10:00	16:30	5:24	00:00	5:24	00:00	1:00	Present	10:05:in(BIOMETRIC),13:05:out(BIOMETRIC),14:07:in(BIOMETRIC),15:29:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:11	13:11	GS	10:00	16:30	3:00	00:00	3:00	00:00	3:18	½Present	10:11:in(BIOMETRIC),13:11:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 24 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 84 Employee Name : PRATIK KALICOTEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:06	15:23	GS	10:00	16:30	5:17	00:00	5:17	00:00	1:06	Present	10:06:in(BIOMETRIC),13:03:out(BIOMETRIC),14:03:in(BIOMETRIC),15:23:out(BIOMETRIC),
03-Dec-2019	10:05	15:57	GS	10:00	16:30	5:52	00:00	5:52	00:00	00:32	Present	10:05:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:02	15:31	GS	10:00	16:30	5:29	00:00	5:29	00:00	00:58	Present	10:02:in(BIOMETRIC),13:04:out(BIOMETRIC),14:01:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=16 Hrs 38 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 85 Employee Name : PRATIMA DEVKOTA

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:38	13:02	GS	10:00	16:30	3:03	00:00	3:03	00:00	3:27	½Present	09:38:in(BIOMETRIC),13:02:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=3 Hrs 3 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 86 Employee Name : PRAYSIKA PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:30	14:02	GS	10:00	16:30	4:03	00:00	4:03	00:00	2:27	Present	09:30:in(BIOMETRIC),13:03:out(BIOMETRIC),14:02:in(BIOMETRIC),14:02:(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=4 Hrs 3 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 87 Employee Name : PRERNA RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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03-Dec-2019	10:02	13:49	GS	10:00	16:30	3:47	00:00	3:47	00:00	2:40	½Present	10:02:in(BIOMETRIC),13:49:out(BIOMETRIC),
04-Dec-2019	10:06	14:03	GS	10:00	16:30	3:57	00:00	3:57	00:00	2:26	½Present	10:06:in(BIOMETRIC),13:09:out(BIOMETRIC),14:03:in(BIOMETRIC),14:03:(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=7 Hrs 44 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 88 Employee Name : PRIYA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	09:47	14:02	GS	10:00	16:30	4:02	00:00	4:02	00:00	2:28	Present	09:47:in(BIOMETRIC),13:03:out(BIOMETRIC),14:01:in(BIOMETRIC),14:02:(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=4 Hrs 2 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 89 Employee Name : PRAVEKCHA RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:20	13:05	GS	10:00	16:30	2:45	00:00	2:45	00:00	3:24	½Present	10:20:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:15	15:32	GS	10:00	16:30	5:17	00:00	5:17	00:00	00:57	Present	10:15:in(BIOMETRIC),13:03:out(BIOMETRIC),15:32:in(BIOMETRIC),

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05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 2 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 90 Employee Name : RABIYANKA CHHETRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:08	15:24	GS	10:00	16:30	5:16	00:00	5:16	00:00	1:05	Present	10:08:in(BIOMETRIC),15:24:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 16 Min , PresentDays=1 , Leaves=1 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 91 Employee Name : RANJANA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:58	13:05	GS	10:00	16:30	3:06	00:00	3:06	00:00	3:24	½Present	09:58:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:41	13:05	GS	10:00	16:30	2:24	00:00	2:24	00:41	3:24	½Present	10:41:in(BIOMETRIC),13:05:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information
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**Total Duration=5 Hrs 30 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 92 Employee Name : REGINA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:22	13:09	GS	10:00	16:30	2:47	00:00	2:47	00:00	3:20	½Present	10:22:in(BIOMETRIC),13:09:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=2 Hrs 47 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 93 Employee Name : RICKY THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:56	15:23	GS	10:00	16:30	5:24	00:00	5:24	00:00	1:06	Present	09:56:in(BIOMETRIC),13:03:out(BIOMETRIC),14:03:in(BIOMETRIC),15:23:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:04	15:31	GS	10:00	16:30	5:27	00:00	5:27	00:00	00:58	Present	10:04:in(BIOMETRIC),13:04:out(BIOMETRIC),14:01:in(BIOMETRIC),14:01:(BIOMETRIC),15:31:out(BIO
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=10 Hrs 51 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

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Emp Code: 94 Employee Name : RISHANT TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:29	15:24	GS	10:00	16:30	4:55	00:00	4:55	00:00	1:05	Present	10:29:in(BIOMETRIC),13:04:out(BIOMETRIC),14:04:in(BIOMETRIC),15:24:out(BIOMETRIC),
03-Dec-2019	10:18	15:57	GS	10:00	16:30	5:39	00:00	5:39	00:00	00:32	Present	10:18:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:47	15:30	GS	10:00	16:30	4:43	00:00	4:43	00:47	00:59	Present	10:47:in(BIOMETRIC),13:04:out(BIOMETRIC),14:04:in(BIOMETRIC),15:30:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=15 Hrs 17 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 95 Employee Name : ROHIT RUMBA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:20	13:05	GS	10:00	16:30	2:45	00:00	2:45	00:00	3:24	½Present	10:20:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:15	15:32	GS	10:00	16:30	5:17	00:00	5:17	00:00	00:57	Present	10:15:in(BIOMETRIC),13:05:out(BIOMETRIC),14:01:in(BIOMETRIC),15:32:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=8 Hrs 2 Min , PresentDays=1.5 , Leaves=0 , Holiday=0 , AbsentDays=4.5 , Weekly Off =0**

Emp Code: 96 Employee Name : ROSHINEE CHETTRI

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:27	13:05	GS	10:00	16:30	2:38	00:00	2:38	00:00	3:24	½Present	10:27:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:18	13:04	GS	10:00	16:30	2:46	00:00	2:46	00:00	3:25	½Present	10:18:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 24 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 97 Employee Name : RUCHI PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
03-Dec-2019	10:11	13:49	GS	10:00	16:30	3:38	00:00	3:38	00:00	2:40	½Present	10:11:in(BIOMETRIC),13:49:out(BIOMETRIC),
04-Dec-2019	09:53	14:03	GS	10:00	16:30	4:04	00:00	4:04	00:00	2:26	Present	09:53:in(BIOMETRIC),13:09:out(BIOMETRIC),14:03:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=7 Hrs 42 Min , PresentDays=1.5 , Leaves=1 , Holiday=0 , AbsentDays=3.5 , Weekly Off =0**

Emp Code: 98 Employee Name : SAGAR RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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03-Dec-2019	10:21	16:57	GS	10:00	16:30	6:36	00:00	6:36	00:00	00:00	Present	10:21:in(BIOMETRIC),16:57:out(BIOMETRIC),
04-Dec-2019	10:25	15:35	GS	10:00	16:30	5:10	00:00	5:10	00:00	00:54	Present	10:25:in(BIOMETRIC),13:34:out(BIOMETRIC),14:38:in(BIOMETRIC),15:35:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=11 Hrs 46 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 99 Employee Name : SALIMA PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:30	15:22	GS	10:00	16:30	4:52	00:00	4:52	00:00	1:07	Present	10:30:in(BIOMETRIC),14:03:out(BIOMETRIC),14:07:(BIOMETRIC),15:22:in(BIOMETRIC),
03-Dec-2019	10:10	15:57	GS	10:00	16:30	5:47	00:00	5:47	00:00	00:32	Present	10:10:in(BIOMETRIC),13:09:out(BIOMETRIC),14:05:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:08	15:31	GS	10:00	16:30	5:23	00:00	5:23	00:00	00:58	Present	10:08:in(BIOMETRIC),13:02:out(BIOMETRIC),14:04:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=16 Hrs 2 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 100 Employee Name : SAMIR TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:06	15:23	GS	10:00	16:30	5:17	00:00	5:17	00:00	1:06	Present	10:06:in(BIOMETRIC),13:03:out(BIOMETRIC),13:08:(BIOMETRIC),15:23:in(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:09	15:31	GS	10:00	16:30	5:22	00:00	5:22	00:00	00:58	Present	10:09:in(BIOMETRIC),13:06:out(BIOMETRIC),13:34:in(BIOMETRIC),15:31:out(BIOMETRIC),

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05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=10 Hrs 39 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 101 Employee Name : SANJU RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
03-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:25	14:10	GS	10:00	16:30	3:45	00:00	3:45	00:00	2:19	½Present	10:25:in(BIOMETRIC),13:04:out(BIOMETRIC),14:10:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=3 Hrs 45 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 102 Employee Name : SARAH GHALAY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:05	15:29	GS	10:00	16:30	5:24	00:00	5:24	00:00	1:00	Present	10:05:in(BIOMETRIC),13:01:out(BIOMETRIC),15:29:in(BIOMETRIC),
03-Dec-2019	10:03	13:49	GS	10:00	16:30	3:46	00:00	3:46	00:00	2:40	½Present	10:03:in(BIOMETRIC),13:49:out(BIOMETRIC),
04-Dec-2019	10:01	13:09	GS	10:00	16:30	3:08	00:00	3:08	00:00	3:20	½Present	10:01:in(BIOMETRIC),13:09:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

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07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information
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**Total Duration=12 Hrs 18 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**

Emp Code: 103 Employee Name : SHIVANI DIVYA SINGH

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:28	13:05	GS	10:00	16:30	2:37	00:00	2:37	00:00	3:24	½Present	10:28:in(BIOMETRIC),13:05:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:31	13:03	GS	10:00	16:30	2:32	00:00	2:32	00:31	3:26	½Present	10:31:in(BIOMETRIC),13:03:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 9 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 104 Employee Name : SONAM SHERPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:19	15:29	GS	10:00	16:30	5:10	00:00	5:10	00:00	1:00	Present	10:19:in(BIOMETRIC),13:04:out(BIOMETRIC),14:05:in(BIOMETRIC),15:29:out(BIOMETRIC),
03-Dec-2019	10:13	15:57	GS	10:00	16:30	5:44	00:00	5:44	00:00	00:32	Present	10:13:in(BIOMETRIC),13:02:out(BIOMETRIC),15:57:in(BIOMETRIC),
04-Dec-2019	10:12	15:31	GS	10:00	16:30	5:19	00:00	5:19	00:00	00:58	Present	10:12:in(BIOMETRIC),13:06:out(BIOMETRIC),13:34:in(BIOMETRIC),15:31:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=16 Hrs 13 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

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Emp Code: 105 Employee Name : SUBARNA PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:08	13:01	GS	10:00	16:30	2:53	00:00	2:53	00:00	3:28	½Present	10:08:in(BIOMETRIC),13:01:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:06		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:06:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=2 Hrs 53 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0**

Emp Code: 106 Employee Name : SUJIT TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:19	15:29	GS	10:00	16:30	5:10	00:00	5:10	00:00	1:00	Present	10:19:in(BIOMETRIC),13:04:out(BIOMETRIC),14:05:in(BIOMETRIC),15:29:out(BIOMETRIC),
03-Dec-2019	10:21	15:58	GS	10:00	16:30	5:37	00:00	5:37	00:00	00:31	Present	10:21:in(BIOMETRIC),13:01:out(BIOMETRIC),15:58:in(BIOMETRIC),
04-Dec-2019	10:25	15:36	GS	10:00	16:30	5:11	00:00	5:11	00:00	00:53	Present	10:25:in(BIOMETRIC),13:13:out(BIOMETRIC),14:04:in(BIOMETRIC),15:36:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=15 Hrs 58 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 107 Employee Name : SUJITA GURUNG

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	09:53	15:34	GS	10:00	16:30	5:35	00:00	5:35	00:00	00:55	Present	09:53:in(BIOMETRIC),15:34:out(BIOMETRIC),
03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:28		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:28:in(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=5 Hrs 35 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 108 Employee Name : SUKDEO SHARMA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
03-Dec-2019	09:45	15:57	GS	10:00	16:30	5:58	00:00	5:58	00:00	00:32	Present	09:45:in(BIOMETRIC),13:02:out(BIOMETRIC),13:19:in(BIOMETRIC),15:57:out(BIOMETRIC),
04-Dec-2019	10:18	15:36	GS	10:00	16:30	5:18	00:00	5:18	00:00	00:53	Present	10:18:in(BIOMETRIC),13:08:out(BIOMETRIC),13:34:in(BIOMETRIC),15:36:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=11 Hrs 16 Min , PresentDays=2 , Leaves=1 , Holiday=0 , AbsentDays=3 , Weekly Off =0**

Emp Code: 109 Employee Name : SWETA RAI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:27	13:02	GS	10:00	16:30	2:35	00:00	2:35	00:00	3:27	½Present	10:27:in(BIOMETRIC),13:02:out(BIOMETRIC),

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03-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
04-Dec-2019	10:28	14:10	GS	10:00	16:30	3:41	00:00	3:41	00:00	2:20	½Present	10:28:in(BIOMETRIC),13:02:out(BIOMETRIC),14:09:in(BIOMETRIC),14:10:(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=6 Hrs 16 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0**

Emp Code: 110 Employee Name : USHNATA GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Dec-2019	10:06	15:22	GS	10:00	16:30	5:16	00:00	5:16	00:00	1:07	Present	10:06:in(BIOMETRIC),15:22:out(BIOMETRIC),
03-Dec-2019	10:19	13:02	GS	10:00	16:30	2:43	00:00	2:43	00:00	3:27	½Present	10:19:in(BIOMETRIC),13:02:out(BIOMETRIC),
04-Dec-2019	10:02	13:04	GS	10:00	16:30	3:02	00:00	3:02	00:00	3:25	½Present	10:02:in(BIOMETRIC),13:04:out(BIOMETRIC),
05-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
06-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
07-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff Absent	No Information

**Total Duration=11 Hrs 1 Min , PresentDays=2 , Leaves=0 , Holiday=0 , AbsentDays=4 , Weekly Off =0**











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