

## Daily Attendance Report (Detailed Summary Report)

Dec 09 2019 To Dec 14 2019

Company: SRBTC

Printed On : Dec 17 2019 15:26

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
10-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
11-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
12-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
13-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
14-Dec-2019	10:00	17:00	GS	10:00	16:30	00:00	7:00	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),

Total Duration=42 Hrs 0 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:53	14:09	GS	10:00	16:30	3:16	00:00	3:16	00:53	2:20	½Present	10:53:in(BIOMETRIC),14:09:out(BIOMETRIC),
10-Dec-2019	10:42	14:18	GS	10:00	16:30	3:36	00:00	3:36	00:42	2:11	½Present	10:42:in(BIOMETRIC),14:18:out(BIOMETRIC),
11-Dec-2019	10:31	14:12	GS	10:00	16:30	3:41	00:00	3:41	00:31	2:17	½Present	10:31:in(BIOMETRIC),14:12:out(BIOMETRIC),
12-Dec-2019	10:38	14:24	GS	10:00	16:30	3:46	00:00	3:46	00:38	2:05	½Present	10:38:in(BIOMETRIC),14:24:out(BIOMETRIC),
13-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	SL
14-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	SL

Total Duration=14 Hrs 19 Min , PresentDays=2 , Leaves=2 , Holiday=0 , AbsentDays=2 , Weekly Off =0

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

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09-Dec-2019	10:37	13:40	GS	10:00	16:30	3:03	00:00	3:03	00:37	2:49	½Present	10:37:in(BIOMETRIC),14:40:out(BIOMETRIC),
10-Dec-2019	10:49		GS	10:00	16:30	3:02	00:00	3:02	00:00	00:00	½Present	10:53:in(BIOMETRIC),14:09:out(BIOMETRIC),
11-Dec-2019	10:41	12:21	GS	10:00	16:30	1:40	00:00	1:40	00:41	4:08	½Present	10:41:in(BIOMETRIC),13:21:out(BIOMETRIC),
12-Dec-2019	10:38	13:42	GS	10:00	16:30	3:04	00:00	3:04	00:38	2:47	Present	10:35:in(BIOMETRIC),15:19:out(BIOMETRIC),
13-Dec-2019	10:32	13:34	GS	10:00	16:30	3:02	00:00	3:02	00:32	2:55	½Present	10:32:in(BIOMETRIC),13:34:out(BIOMETRIC),
14-Dec-2019	10:35	12:16	GS	10:00	16:30	00:00	1:41	1:41	00:00	00:00	Present	10:35:in(BIOMETRIC),12:16:out(BIOMETRIC),

**Total Duration=14Hrs 32Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =0**

Emp Code: 4 Employee Name : MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:25	15:49	GS	10:00	16:30	5:24	00:00	5:24	00:00	00:41	Present	10:25:in(BIOMETRIC),15:49:out(BIOMETRIC),
10-Dec-2019	10:33	16:02	GS	10:00	16:30	5:29	00:00	5:29	00:33	00:00	Present	10:33:in(BIOMETRIC),16:02:out(BIOMETRIC),
11-Dec-2019	10:35	16:04	GS	10:00	16:30	5:29	00:00	5:29	00:35	00:00	Present	10:35:in(BIOMETRIC),16:04:out(BIOMETRIC),
12-Dec-2019	10:35	15:19	GS	10:00	16:30	4:44	00:00	4:44	00:35	1:10	Present	10:35:in(BIOMETRIC),15:19:out(BIOMETRIC),
13-Dec-2019	10:39	15:29	GS	10:00	16:30	4:50	00:00	4:50	00:39	1:00	Present	10:39:in(BIOMETRIC),15:29:out(BIOMETRIC),
14-Dec-2019	10:33	13:20	GS	10:00	16:30	00:00	2:47	2:47	00:00	00:00	Present	10:33:in(BIOMETRIC),13:20:out(BIOMETRIC),

**Total Duration=28 Hrs 43 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 5 Employee Name : SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL

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10-Dec-2019	10:08	16:03	GS	10:00	16:30	5:55	00:00	5:55	00:00	00:00	Present	10:08:in(BIOMETRIC),16:03:out(BIOMETRIC),
11-Dec-2019	10:36	16:00	GS	10:00	16:30	5:24	00:00	5:24	00:36	00:00	Present	10:36:in(BIOMETRIC),16:00:out(BIOMETRIC),
12-Dec-2019	10:21	16:07	GS	10:00	16:30	5:46	00:00	5:46	00:00	00:00	Present	10:21:in(BIOMETRIC),16:07:out(BIOMETRIC),
13-Dec-2019	10:35	16:01	GS	10:00	16:30	5:26	00:00	5:26	00:35	00:00	Present	10:35:in(BIOMETRIC),16:01:out(BIOMETRIC),
14-Dec-2019	10:23	13:31	GS	10:00	16:30	00:00	3:08	3:08	00:00	00:00	Present	10:23:in(BIOMETRIC),13:31:out(BIOMETRIC),

**Total Duration=25 Hrs 39 Min , PresentDays=5 , Leaves=1 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 6 Employee Name : SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:37	15:49	GS	10:00	16:30	5:12	00:00	5:12	00:37	00:40	Present	10:37:in(BIOMETRIC),15:49:out(BIOMETRIC),
10-Dec-2019	10:25	16:04	GS	10:00	16:30	5:39	00:00	5:39	00:00	00:00	Present	10:25:in(BIOMETRIC),16:04:out(BIOMETRIC),
11-Dec-2019	10:35	15:29	GS	10:00	16:30	4:54	00:00	4:54	00:35	1:00	Present	10:35:in(BIOMETRIC),15:29:out(BIOMETRIC),
12-Dec-2019	10:29	15:21	GS	10:00	16:30	4:50	00:00	4:50	00:00	1:10	Present	10:29:in(BIOMETRIC),15:19:out(BIOMETRIC),15:21:(BIOMETRIC),
13-Dec-2019	10:35	15:07	GS	10:00	16:30	4:32	00:00	4:32	00:35	1:22	Present	10:35:in(BIOMETRIC),15:07:out(BIOMETRIC),
14-Dec-2019	10:32	13:31	GS	10:00	16:30	00:00	2:59	2:59	00:00	00:00	Present	10:32:in(BIOMETRIC),13:31:out(BIOMETRIC),

**Total Duration=28 Hrs 6 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 7 Employee Name : SHRI KHIRAN SUBA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
10-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
11-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL

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12-Dec-2019			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	On Leave	CL
13-Dec-2019	10:13	16:41	GS	10:00	16:30	6:28	00:00	6:28	00:00	00:00		Present	10:13:in(BIOMETRIC),16:41:out(BIOMETRIC),
14-Dec-2019	09:59	13:32	GS	10:00	16:30	00:00	3:33	3:33	00:00	00:00		Present	09:59:in(BIOMETRIC),13:32:out(BIOMETRIC),

**Total Duration=10 Hrs 1 Min , PresentDays=2 , Leaves=4 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 8 Employee Name : MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
10-Dec-2019	10:00	17:00	GS	10:00	16:30	6:30	00:30	7:00	00:00	00:00	Present On OD	10:00:in(OD),17:00:out(OD),
11-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
12-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
13-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL
14-Dec-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL

**Total Duration=14 Hrs 0 Min , PresentDays=2 , Leaves=4 , Holiday=0 , AbsentDays=0 , Weekly Off =0**

Emp Code: 9 Employee Name : DR. (MRS.) PRIYANKA KUMARI DUBEY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Dec-2019	10:21	15:56	GS	10:00	16:30	5:35	00:00	5:35	00:00	00:33	Present	10:21:in(BIOMETRIC),15:56:out(BIOMETRIC),
10-Dec-2019	10:28	16:03	GS	10:00	16:30	5:35	00:00	5:35	00:00	00:00	Present	10:28:in(BIOMETRIC),16:03:out(BIOMETRIC),
11-Dec-2019	10:23	16:00	GS	10:00	16:30	5:37	00:00	5:37	00:00	00:00	Present	10:23:in(BIOMETRIC),16:00:out(BIOMETRIC),
12-Dec-2019	10:28	16:08	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:00	Present	10:28:in(BIOMETRIC),16:08:out(BIOMETRIC),
13-Dec-2019	10:20	16:09	GS	10:00	16:30	5:49	00:00	5:49	00:00	00:00	Present	10:20:in(BIOMETRIC),16:09:out(BIOMETRIC),

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14-Dec-2019	10:39	13:31	GS	10:00	16:30	00:00	2:52	2:52	00:00	00:00	Present	10:39:in(BIOMETRIC),13:31:out(BIOMETRIC),
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Total Duration=31 Hrs 8 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0











