

## Daily Attendance Report (Detailed Summary Report)

Sep 02 2019 To Sep 07 2019

Company: SRBTC

Printed On : Sep 09 2019 07:56

Department: Part Time Employees

Emp Code: 46 Employee Name : SHRI SAPAN CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Sep-2019	10:24	16:21	GS	10:00	16:30	5:57	00:00	5:57	00:00	00:00	Present	10:24:in(BIOMETRIC),12:54:out(BIOMETRIC),13:56:in(BIOMETRIC),16:21:out(BIOMETRIC),
03-Sep-2019	10:24	16:30	GS	10:00	16:30	6:06	00:00	6:06	00:00	00:00	Present	10:24:in(BIOMETRIC),13:00:out(BIOMETRIC),13:58:in(BIOMETRIC),16:30:out(BIOMETRIC),
04-Sep-2019	10:19	16:31	GS	10:00	16:30	6:12	00:00	6:12	00:00	00:00	Present	10:19:in(BIOMETRIC),13:00:out(BIOMETRIC),13:55:in(BIOMETRIC),16:31:out(BIOMETRIC),
05-Sep-2019	10:11	16:38	GS	10:00	16:30	6:27	00:00	6:27	00:00	00:00	Present	10:11:in(BIOMETRIC),12:59:out(BIOMETRIC),13:57:in(BIOMETRIC),16:38:out(BIOMETRIC),
06-Sep-2019	10:18	16:15	GS	10:00	16:30	5:57	00:00	5:57	00:00	00:00	Present	10:18:in(BIOMETRIC),12:58:out(BIOMETRIC),13:59:in(BIOMETRIC),16:15:out(BIOMETRIC),
07-Sep-2019	10:25	13:30	GS	10:00	16:30	00:00	3:05	3:05	00:00	00:00	WeeklyOff ½Present	10:25:in(BIOMETRIC),13:30:out(BIOMETRIC),

Total Duration=33 Hrs 44 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Emp Code: 47 Employee Name : SHRI DILIP PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Sep-2019	09:46	16:21	GS	10:00	16:30	6:22	00:00	6:22	00:00	00:00	Present	09:46:in(BIOMETRIC),12:53:out(BIOMETRIC),13:53:in(BIOMETRIC),16:21:out(BIOMETRIC),
03-Sep-2019	09:57	16:30	GS	10:00	16:30	6:31	00:00	6:31	00:00	00:00	Present	09:57:in(BIOMETRIC),13:05:out(BIOMETRIC),13:58:in(BIOMETRIC),16:30:out(BIOMETRIC),
04-Sep-2019	10:10	16:31	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:10:in(BIOMETRIC),13:00:out(BIOMETRIC),13:55:in(BIOMETRIC),16:31:out(BIOMETRIC),
05-Sep-2019	10:14	16:38	GS	10:00	16:30	6:24	00:00	6:24	00:00	00:00	Present	10:14:in(BIOMETRIC),13:00:out(BIOMETRIC),13:57:in(BIOMETRIC),16:38:out(BIOMETRIC),
06-Sep-2019	10:06	16:15	GS	10:00	16:30	6:09	00:00	6:09	00:00	00:00	Present	10:06:in(BIOMETRIC),12:59:out(BIOMETRIC),13:59:in(BIOMETRIC),16:15:out(BIOMETRIC),
07-Sep-2019	10:00	13:34	GS	10:00	16:30	00:00	3:34	3:34	00:00	00:00	WeeklyOff ½Present	10:00:in(BIOMETRIC),13:34:out(BIOMETRIC),

Total Duration=35 Hrs 21 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1

Emp Code: 48 Employee Name : SHRI GYAN BDR. PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
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02-Sep-2019	09:38	16:34	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	09:38:in(BIOMETRIC),13:25:out(BIOMETRIC),13:34:in(BIOMETRIC),16:34:out(BIOMETRIC),
03-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied For C.L.
04-Sep-2019	08:55	16:51	GS	10:00	16:30	6:52	00:00	6:52	00:00	00:00	Present	08:55:in(BIOMETRIC),13:34:out(BIOMETRIC),16:51:in(BIOMETRIC),
05-Sep-2019	10:14	16:24	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	10:14:in(BIOMETRIC),16:24:out(BIOMETRIC),
06-Sep-2019	10:04	13:55	GS	10:00	16:30	3:51	00:00	3:51	00:00	2:34	½Present	10:04:in(BIOMETRIC),12:59:out(BIOMETRIC),13:55:in(BIOMETRIC),
07-Sep-2019	09:37	12:45	GS	10:00	16:30	00:00	3:08	3:08	00:00	00:00	WeeklyOff ½Present	09:37:in(BIOMETRIC),09:38:(BIOMETRIC),12:45:out(BIOMETRIC),

**Total Duration=26 Hrs 36 Min , PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=1.5 , Weekly Off =1**

Emp Code: 49 Employee Name : SHRI. SONAM SHERPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Sep-2019	09:33	16:34	GS	10:00	16:30	6:35	00:00	6:35	00:00	00:00	Present	09:33:in(BIOMETRIC),16:34:out(BIOMETRIC),
03-Sep-2019	09:11	16:33	GS	10:00	16:30	6:34	00:00	6:34	00:00	00:00	Present	09:11:in(BIOMETRIC),16:33:out(BIOMETRIC),
04-Sep-2019	09:29	16:57	GS	10:00	16:30	6:58	00:00	6:58	00:00	00:00	Present	09:29:in(BIOMETRIC),16:57:out(BIOMETRIC),
05-Sep-2019	09:37	16:36	GS	10:00	16:30	6:37	00:00	6:37	00:00	00:00	Present	09:37:in(BIOMETRIC),16:36:out(BIOMETRIC),
06-Sep-2019	09:40	16:33	GS	10:00	16:30	6:31	00:00	6:37	00:00	00:00	Present	09:40:in(BIOMETRIC),16:33:out(BIOMETRIC),
07-Sep-2019	10:21	16:45	GS	10:00	16:30	00:00	6:24	6:24	00:00	00:00	WeeklyOff Present	10:21:in(BIOMETRIC),16:45:out(BIOMETRIC),

**Total Duration=39 Hrs 39 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =1**

Emp Code: 50 Employee Name : MISS DICKEY SHERPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
02-Sep-2019	09:45	16:55	GS	10:00	16:30	6:56	00:00	6:56	00:00	00:00	Present	09:45:in(BIOMETRIC),12:59:out(BIOMETRIC),13:51:in(BIOMETRIC),16:55:out(BIOMETRIC),
03-Sep-2019	09:57	16:31	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	09:57:in(BIOMETRIC),13:03:out(BIOMETRIC),13:57:in(BIOMETRIC),16:31:out(BIOMETRIC),
04-Sep-2019	09:57	16:41	GS	10:00	16:30	6:42	00:00	6:42	00:00	00:00	Present	09:57:in(BIOMETRIC),13:01:out(BIOMETRIC),13:55:in(BIOMETRIC),16:41:out(BIOMETRIC),
05-Sep-2019	10:04	16:49	GS	10:00	16:30	6:45	00:00	6:45	00:00	00:00	Present	10:04:in(BIOMETRIC),12:54:out(BIOMETRIC),13:55:in(BIOMETRIC),16:49:out(BIOMETRIC),

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Sep 02 2019 To Sep 07 2019

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06-Sep-2019	09:59	16:33	GS	10:00	16:30	6:34	00:00	6:34	00:00	00:00	Present	09:59:in(BIOMETRIC),13:01:out(BIOMETRIC),13:54:in(BIOMETRIC),16:33:out(BIOMETRIC),
07-Sep-2019	10:01	19:32	GS	10:00	16:30	00:00	9:31	9:31	00:00	00:00	WeeklyOff Present	10:01:in(BIOMETRIC),19:32:out(BIOMETRIC),

**Total Duration=43 Hrs 0 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =1**





