

Daily Attendance Report (Detailed Summary Report)

Sep 09 2019 To Sep 14 2019

Company: SRBTC

Printed On : Sep 15 2019 11:52

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJOY KR. CHETTRI

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|-------------------|--|
| 09-Sep-2019 | 10:15 | 23:07 | GS | 10:00 | 16:30 | 6:15 | 6:37 | 12:52 | 00:00 | 00:00 | Present | 10:15:in(BIOMETRIC),23:07:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:10 | 16:28 | GS | 10:00 | 16:30 | 6:18 | 00:00 | 6:18 | 00:00 | 00:00 | Present | 10:10:in(BIOMETRIC),13:01:out(BIOMETRIC),14:13:in(BIOMETRIC),16:28:out(BIOMETRIC), |
| 12-Sep-2019 | 10:11 | 16:33 | GS | 10:00 | 16:30 | 6:22 | 00:00 | 6:22 | 00:00 | 00:00 | Present | 10:11:in(BIOMETRIC),13:00:out(BIOMETRIC),14:02:in(BIOMETRIC),16:33:out(BIOMETRIC), |
| 13-Sep-2019 | 10:15 | 14:28 | GS | 10:00 | 16:30 | 4:13 | 00:00 | 4:13 | 00:00 | 2:01 | Present | 10:15:in(BIOMETRIC),13:05:out(BIOMETRIC),14:28:in(BIOMETRIC), |
| 14-Sep-2019 | 10:06 | 15:33 | GS | 10:00 | 16:30 | 00:00 | 5:27 | 5:27 | 00:00 | 00:00 | WeeklyOff Present | 10:06:in(BIOMETRIC),15:33:out(BIOMETRIC), |

Total Duration=35 Hrs 12 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|--------------------|--|
| 09-Sep-2019 | 10:27 | 16:30 | GS | 10:00 | 16:30 | 6:03 | 00:00 | 6:03 | 00:00 | 00:00 | Present | 10:27:in(BIOMETRIC),16:30:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:20 | 16:29 | GS | 10:00 | 16:30 | 6:09 | 00:00 | 6:09 | 00:00 | 00:00 | Present | 10:20:in(BIOMETRIC),13:02:out(BIOMETRIC),14:00:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 12-Sep-2019 | 10:10 | 16:28 | GS | 10:00 | 16:30 | 6:18 | 00:00 | 6:18 | 00:00 | 00:00 | Present | 10:10:in(BIOMETRIC),13:03:out(BIOMETRIC),14:00:in(BIOMETRIC),16:28:out(BIOMETRIC), |
| 13-Sep-2019 | 10:23 | 16:29 | GS | 10:00 | 16:30 | 6:06 | 00:00 | 6:06 | 00:00 | 00:00 | Present | 10:23:in(BIOMETRIC),13:04:out(BIOMETRIC),13:59:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 14-Sep-2019 | 10:27 | 13:23 | GS | 10:00 | 16:30 | 00:00 | 2:56 | 2:56 | 00:00 | 00:00 | WeeklyOff ½Present | 10:27:in(BIOMETRIC),13:23:out(BIOMETRIC), |

Daily Attendance Report (Detailed Summary Report)

Sep 09 2019 To Sep 14 2019

Company: SRBTC

Printed On : Sep 15 2019 11:52

Total Duration=27 Hrs 32 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|--------------------|--|
| 09-Sep-2019 | 10:21 | 16:48 | GS | 10:00 | 16:30 | 6:27 | 00:00 | 6:27 | 00:00 | 00:00 | Present | 10:21:in(BIOMETRIC),16:48:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:09 | 16:29 | GS | 10:00 | 16:30 | 6:20 | 00:00 | 6:20 | 00:00 | 00:00 | Present | 10:09:in(BIOMETRIC),12:57:out(BIOMETRIC),14:00:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 12-Sep-2019 | 10:11 | 16:31 | GS | 10:00 | 16:30 | 6:20 | 00:00 | 6:20 | 00:00 | 00:00 | Present | 10:11:in(BIOMETRIC),13:00:out(BIOMETRIC),13:58:in(BIOMETRIC),16:31:out(BIOMETRIC), |
| 13-Sep-2019 | 10:26 | 16:36 | GS | 10:00 | 16:30 | 6:10 | 00:00 | 6:10 | 00:00 | 00:00 | Present | 10:26:in(BIOMETRIC),13:02:out(BIOMETRIC),14:28:in(BIOMETRIC),16:36:out(BIOMETRIC), |
| 14-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | WeeklyOff On Leave | Applied for C.L. |

Total Duration=25 Hrs 17 Min , PresentDays=4 , Leaves=1 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|----------|--|
| 09-Sep-2019 | | | NS | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | On Leave | Applied for C.L. |
| 10-Sep-2019 | | | NS | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 09:53 | 16:27 | GS | 10:00 | 16:30 | 6:28 | 00:00 | 6:28 | 00:00 | 00:00 | Present | 09:53:in(BIOMETRIC),12:57:out(BIOMETRIC),13:59:in(BIOMETRIC),16:27:out(BIOMETRIC), |
| 12-Sep-2019 | 10:01 | 14:35 | GS | 10:00 | 16:30 | 4:34 | 00:00 | 4:34 | 00:00 | 1:54 | Present | 10:01:in(BIOMETRIC),13:00:out(BIOMETRIC),13:58:in(BIOMETRIC),14:35:out(BIOMETRIC), |
| 13-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | No Information |

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| | | | | | | | | | | | | |
|-------------|-------|-------|----|-------|-------|-------|------|------|-------|-------|--------------------|---|
| 14-Sep-2019 | 10:01 | 13:20 | GS | 10:00 | 16:30 | 00:00 | 3:19 | 3:19 | 00:00 | 00:00 | WeeklyOff ½Present | 10:01:in(BIOMETRIC),13:20:out(BIOMETRIC), |
|-------------|-------|-------|----|-------|-------|-------|------|------|-------|-------|--------------------|---|

Total Duration=14 Hrs 21 Min , PresentDays=2.5 , Leaves=1 , Holiday=1 , AbsentDays=1 , Weekly Off =1

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|--------------------|--|
| 09-Sep-2019 | 10:09 | 16:55 | GS | 10:00 | 16:30 | 6:46 | 00:00 | 6:46 | 00:00 | 00:00 | Present | 10:09:in(BIOMETRIC),16:55:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 09:53 | 16:29 | GS | 10:00 | 16:30 | 6:30 | 00:00 | 6:30 | 00:00 | 00:00 | Present | 09:53:in(BIOMETRIC),13:01:out(BIOMETRIC),14:15:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 12-Sep-2019 | 09:55 | 16:31 | GS | 10:00 | 16:30 | 6:32 | 00:00 | 6:32 | 00:00 | 00:00 | Present | 09:55:in(BIOMETRIC),13:00:out(BIOMETRIC),14:02:in(BIOMETRIC),16:31:out(BIOMETRIC), |
| 13-Sep-2019 | 10:08 | 16:38 | GS | 10:00 | 16:30 | 6:30 | 00:00 | 6:30 | 00:00 | 00:00 | Present | 10:08:in(BIOMETRIC),13:05:out(BIOMETRIC),14:28:in(BIOMETRIC),16:38:out(BIOMETRIC), |
| 14-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | WeeklyOff On Leave | Applied for C.L. |

Total Duration=26 Hrs 18 Min , PresentDays=4 , Leaves=1 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Emp Code: 26 Employee Name : SHRI SARAN GURUNG

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|---------|---|
| 09-Sep-2019 | | | NS | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | No Information |
| 10-Sep-2019 | | | NS | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | Muharram |
| 11-Sep-2019 | 10:25 | 16:28 | GS | 10:00 | 16:30 | 6:00 | 00:00 | 6:00 | 00:00 | 00:00 | Present | 10:25:in(BIOMETRIC),13:07:out(BIOMETRIC),13:59:in(BIOMETRIC),13:59:(BIOMETRIC),16:25:out(BIOMETRIC),16:28:(BIOMETRIC) |
| 12-Sep-2019 | 10:27 | 16:33 | GS | 10:00 | 16:30 | 6:06 | 00:00 | 6:06 | 00:00 | 00:00 | Present | 10:27:in(BIOMETRIC),13:01:out(BIOMETRIC),14:02:in(BIOMETRIC),16:33:out(BIOMETRIC), |

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| | | | | | | | | | | | | |
|-------------|--|--|----|-------|-------|-------|-------|-------|-------|-------|--------|----------------|
| 13-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | No Information |
| 14-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | No Information |

Total Duration=12 Hrs 6 Min , PresentDays=2 , Leaves=0 , Holiday=1 , AbsentDays=3 , Weekly Off =0

Emp Code: 27 Employee Name : SHRI PRAMOD HARIJAN

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|--------------------|--|
| 09-Sep-2019 | 08:31 | 12:57 | GS | 10:00 | 16:30 | 2:58 | 00:00 | 2:58 | 00:00 | 3:32 | ½Present | 08:31:in(BIOMETRIC),12:57:out(BIOMETRIC), |
| 10-Sep-2019 | 09:47 | 14:30 | GS | 10:00 | 16:30 | 00:00 | 4:43 | 4:43 | 00:00 | 00:00 | Holiday Present | 09:47:in(BIOMETRIC),14:30:out(BIOMETRIC), |
| 11-Sep-2019 | 09:07 | 16:29 | GS | 10:00 | 16:30 | 6:30 | 00:00 | 6:30 | 00:00 | 00:00 | Present | 09:07:in(BIOMETRIC),12:55:out(BIOMETRIC),13:59:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 12-Sep-2019 | 09:17 | 16:31 | GS | 10:00 | 16:30 | 6:32 | 00:00 | 6:32 | 00:00 | 00:00 | Present | 09:17:in(BIOMETRIC),12:58:out(BIOMETRIC),14:06:in(BIOMETRIC),16:31:out(BIOMETRIC), |
| 13-Sep-2019 | 09:31 | 16:32 | GS | 10:00 | 16:30 | 6:33 | 00:00 | 6:33 | 00:00 | 00:00 | Present | 09:31:in(BIOMETRIC),13:01:out(BIOMETRIC),14:00:in(BIOMETRIC),16:32:out(BIOMETRIC), |
| 14-Sep-2019 | 09:22 | 12:36 | GS | 10:00 | 16:30 | 00:00 | 3:14 | 3:14 | 00:00 | 00:00 | WeeklyOff ½Present | 09:22:in(BIOMETRIC),12:36:out(BIOMETRIC), |

Total Duration=30 Hrs 30 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0.5 , Weekly Off =1

Emp Code: 28 Employee Name : SMT. JULY BARAILY

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|---------|--|
| 09-Sep-2019 | 09:50 | 16:48 | GS | 10:00 | 16:30 | 6:49 | 00:00 | 6:49 | 00:00 | 00:00 | Present | 09:50:in(BIOMETRIC),16:48:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:07 | 16:29 | GS | 10:00 | 16:30 | 6:22 | 00:00 | 6:22 | 00:00 | 00:00 | Present | 10:07:in(BIOMETRIC),12:58:out(BIOMETRIC),13:59:in(BIOMETRIC),16:29:out(BIOMETRIC), |

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| | | | | | | | | | | | | |
|-------------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|--------------------|--|
| 12-Sep-2019 | 09:56 | 16:31 | GS | 10:00 | 16:30 | 6:32 | 00:00 | 6:32 | 00:00 | 00:00 | Present | 09:56:in(BIOMETRIC),13:01:out(BIOMETRIC),13:58:in(BIOMETRIC),16:31:out(BIOMETRIC), |
| 13-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | On Leave | Applied for C.L. |
| 14-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | WeeklyOff On Leave | Applied for C.L. |

Total Duration=19 Hrs 43 Min , PresentDays=3 , Leaves=2 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|--------------------|--|
| 09-Sep-2019 | 10:48 | 16:50 | GS | 10:00 | 16:30 | 6:02 | 00:00 | 6:02 | 00:48 | 00:00 | Present | 10:48:in(BIOMETRIC),16:50:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:02 | 16:30 | GS | 10:00 | 16:30 | 6:28 | 00:00 | 6:28 | 00:00 | 00:00 | Present | 10:02:in(BIOMETRIC),12:58:out(BIOMETRIC),13:59:in(BIOMETRIC),16:30:out(BIOMETRIC), |
| 12-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | On Leave | Applied for C.L. |
| 13-Sep-2019 | 10:01 | 16:33 | GS | 10:00 | 16:30 | 6:32 | 00:00 | 6:32 | 00:00 | 00:00 | Present | 10:01:in(BIOMETRIC),13:01:out(BIOMETRIC),14:00:in(BIOMETRIC),16:33:out(BIOMETRIC), |
| 14-Sep-2019 | 09:57 | 13:01 | GS | 10:00 | 16:30 | 00:00 | 3:04 | 3:04 | 00:00 | 00:00 | WeeklyOff ½Present | 09:57:in(BIOMETRIC),10:04:out(BIOMETRIC),13:01:in(BIOMETRIC), |

Total Duration=22 Hrs 6 Min , PresentDays=3.5 , Leaves=1 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|---------|---|
| 09-Sep-2019 | 08:32 | 07:58 | GS | 10:00 | 16:30 | 6:31 | 15:28 | 21:59 | 00:00 | 00:00 | Present | 08:32:in(BIOMETRIC),21:26:out(BIOMETRIC),07:58:in(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Absent | No holiday |

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Company: SRBTC

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| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|----|-----------|--------|--------------|---------|---|
| 11-Sep-2019 | 07:34 | 06:38 | GS | 10:00 | 16:30 | 6:30 | | 14:08 | 20:38 | 00:00 | Present | 07:34:in(BIOMETRIC),16:34:out(BIOMETRIC),06:38:in(BIOMETRIC), |
| 12-Sep-2019 | 17:45 | 05:53 | GS | 10:00 | 16:30 | 00:01 | | 12:07 | 12:08 | 7:45 | present | 17:45:in(BIOMETRIC),05:53:out(BIOMETRIC), |
| 13-Sep-2019 | 17:51 | 06:01 | GS | 10:00 | 16:30 | 00:00 | | 12:10 | 12:10 | 7:51 | Present | 17:51:in(BIOMETRIC),06:01:out(BIOMETRIC), |
| 14-Sep-2019 | 18:08 | | GS | 10:00 | 16:30 | 00:00 | | 00:00 | 00:00 | 00:00 | Absent | 18:08:in(BIOMETRIC),(No out punch) |

Total Duration=66 Hrs 55 Min , PresentDays=2 , Leaves=0 , Holiday=1 , AbsentDays=3 , Weekly Off =0

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|----|-----------|--------|--------------|-------------------|--|
| 09-Sep-2019 | 09:39 | 20:02 | GS | 10:00 | 16:30 | 6:31 | | 3:32 | 10:03 | 00:00 | Present | 09:39:in(BIOMETRIC),13:00:out(BIOMETRIC),20:02:in(BIOMETRIC), |
| 10-Sep-2019 | 09:46 | 17:56 | GS | 10:00 | 16:30 | 00:00 | | 8:10 | 8:10 | 00:00 | Holiday Present | 09:46:in(BIOMETRIC),17:56:out(BIOMETRIC), |
| 11-Sep-2019 | 09:46 | 13:59 | GS | 10:00 | 16:30 | 4:00 | | 00:00 | 4:00 | 2:30 | Present | 09:46:in(BIOMETRIC),13:03:out(BIOMETRIC),13:59:in(BIOMETRIC), |
| 12-Sep-2019 | 09:39 | 17:45 | GS | 10:00 | 16:30 | 6:31 | | 1:15 | 7:46 | 00:00 | Present | 09:39:in(BIOMETRIC),13:04:out(BIOMETRIC),14:00:in(BIOMETRIC),17:45:out(BIOMETRIC), |
| 13-Sep-2019 | 09:49 | 17:51 | GS | 10:00 | 16:30 | 6:31 | | 1:21 | 7:52 | 00:00 | Present | 09:49:in(BIOMETRIC),13:11:out(BIOMETRIC),14:03:in(BIOMETRIC),17:51:out(BIOMETRIC), |
| 14-Sep-2019 | 09:48 | 18:08 | GS | 10:00 | 16:30 | 00:00 | | 8:20 | 8:20 | 00:00 | WeeklyOff Present | 09:48:in(BIOMETRIC),18:08:out(BIOMETRIC), |

Total Duration=46 Hrs 11 Min , PresentDays=6 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|----|-----------|--------|--------------|---------|---|
| 09-Sep-2019 | 10:28 | 16:12 | GS | 10:00 | 16:30 | 5:44 | | 00:00 | 5:44 | 00:00 | Present | 10:28:in(BIOMETRIC),16:12:out(BIOMETRIC), |

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|-------------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------------|--|
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:13 | 16:21 | GS | 10:00 | 16:30 | 6:08 | 00:00 | 6:08 | 00:00 | 00:00 | 00:00 | Present | 10:13:in(BIOMETRIC),13:05:out(BIOMETRIC),13:59:in(BIOMETRIC),16:21:out(BIOMETRIC), |
| 12-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | On Leave | Applied for C.L. |
| 13-Sep-2019 | 10:18 | 16:29 | GS | 10:00 | 16:30 | 6:11 | 00:00 | 6:11 | 00:00 | 00:00 | 00:00 | Present | 10:18:in(BIOMETRIC),13:00:out(BIOMETRIC),14:00:in(BIOMETRIC),16:29:out(BIOMETRIC), |
| 14-Sep-2019 | 10:14 | 12:56 | GS | 10:00 | 16:30 | 00:00 | 2:42 | 2:42 | 00:00 | 00:00 | 00:00 | WeeklyOff ½Present | 10:14:in(BIOMETRIC),12:56:out(BIOMETRIC), |

Total Duration=20 Hrs 45 Min , PresentDays=3.5 , Leaves=1 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 33 Employee Name : SHRI RAM BDR. CHETTRI

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|-------------------|---|
| 09-Sep-2019 | 09:00 | 21:26 | GS | 10:00 | 16:30 | 6:31 | 4:56 | 11:27 | 00:00 | 00:00 | Present | 09:00:in(BIOMETRIC),21:26:out(BIOMETRIC), |
| 10-Sep-2019 | 10:01 | 18:16 | GS | 10:00 | 16:30 | 00:00 | 8:15 | 8:15 | 00:00 | 00:00 | Holiday Present | 10:01:in(BIOMETRIC),18:16:out(BIOMETRIC), |
| 11-Sep-2019 | 09:54 | 16:30 | GS | 10:00 | 16:30 | 6:31 | 00:00 | 6:31 | 00:00 | 00:00 | Present | 09:54:in(BIOMETRIC),16:30:out(BIOMETRIC), |
| 12-Sep-2019 | 09:56 | 16:32 | GS | 10:00 | 16:30 | 6:33 | 00:00 | 6:33 | 00:00 | 00:00 | Present | 09:56:in(BIOMETRIC),16:32:out(BIOMETRIC), |
| 13-Sep-2019 | 09:49 | 16:32 | GS | 10:00 | 16:30 | 6:33 | 00:00 | 6:33 | 00:00 | 00:00 | Present | 09:49:in(BIOMETRIC),16:32:out(BIOMETRIC), |
| 14-Sep-2019 | 09:55 | 16:31 | GS | 10:00 | 16:30 | 00:00 | 6:36 | 6:36 | 00:00 | 00:00 | WeeklyOff Present | 09:55:in(BIOMETRIC),16:31:out(BIOMETRIC), |

Total Duration=45 Hrs 55 Min , PresentDays=6 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 34 Employee Name : SHRI RAMESH SHRESTHA

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-----------|--------|---------|-------|-----------|------------|-----------|----|-----------|--------|--------------|--------|---------------|
|-----------|--------|---------|-------|-----------|------------|-----------|----|-----------|--------|--------------|--------|---------------|

Daily Attendance Report (Detailed Summary Report)

Sep 09 2019 To Sep 14 2019

Company: SRBTC

Printed On : Sep 15 2019 11:52

| | | | | | | | | | | | | |
|-------------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|--------------------|--|
| 09-Sep-2019 | 10:27 | 16:43 | GS | 10:00 | 16:30 | 6:16 | 00:00 | 6:16 | 00:00 | 00:00 | Present | 10:27:in(BIOMETRIC),16:43:out(BIOMETRIC), |
| 10-Sep-2019 | | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Holiday | Muharram |
| 11-Sep-2019 | 10:25 | 16:28 | GS | 10:00 | 16:30 | 6:03 | 00:00 | 6:03 | 00:00 | 00:00 | Present | 10:25:in(BIOMETRIC),12:49:out(BIOMETRIC),13:59:in(BIOMETRIC),16:28:out(BIOMETRIC), |
| 12-Sep-2019 | 09:36 | 16:38 | GS | 10:00 | 16:30 | 6:39 | 00:00 | 6:39 | 00:00 | 00:00 | Present | 09:36:in(BIOMETRIC),13:05:out(BIOMETRIC),13:57:in(BIOMETRIC),16:38:out(BIOMETRIC), |
| 13-Sep-2019 | 10:23 | 16:32 | GS | 10:00 | 16:30 | 6:09 | 00:00 | 6:09 | 00:00 | 00:00 | Present | 10:23:in(BIOMETRIC),12:59:out(BIOMETRIC),14:00:in(BIOMETRIC),16:32:out(BIOMETRIC), |
| 14-Sep-2019 | 10:30 | 13:11 | GS | 10:00 | 16:30 | 00:00 | 2:41 | 2:41 | 00:00 | 00:00 | WeeklyOff ½Present | 10:30:in(BIOMETRIC),13:11:out(BIOMETRIC), |

Total Duration=27 Hrs 48 Min , PresentDays=4.5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

| Att. Date | InTime | OutTime | Shift | S. InTime | S. OutTime | Work Dur. | OT | Tot. Dur. | LateBy | EarlyGoingBy | Status | Punch Records |
|-------------|--------|---------|-------|-----------|------------|-----------|-------|-----------|--------|--------------|-----------|---|
| 09-Sep-2019 | 09:57 | 07:59 | GS | 10:00 | 16:30 | 6:31 | 15:29 | 22:00 | 00:00 | 00:00 | Present | 09:57:in(BIOMETRIC),16:48:out(BIOMETRIC),07:59:in(BIOMETRIC), |
| 10-Sep-2019 | 17:03 | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | Present | 17:03:in(BIOMETRIC),no out (BIOMETRIC) |
| 11-Sep-2019 | 08:02 | 16:34 | GS | 10:00 | 16:30 | 6:35 | 00:00 | 6:35 | 00:00 | 00:00 | Present | 08:02:in(BIOMETRIC),16:34:out(BIOMETRIC), |
| 12-Sep-2019 | 08:10 | 16:46 | GS | 10:00 | 16:30 | 6:47 | 00:00 | 6:47 | 00:00 | 00:00 | Present | 08:10:in(BIOMETRIC),16:46:out(BIOMETRIC), |
| 13-Sep-2019 | 08:00 | 07:51 | GS | 10:00 | 16:30 | 6:31 | 15:21 | 21:52 | 00:00 | 00:00 | Present | 08:00:in(BIOMETRIC),16:46:out(BIOMETRIC),07:51:in(BIOMETRIC), |
| 14-Sep-2019 | 16:28 | | GS | 10:00 | 16:30 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | WeeklyOff | 16:28:in(BIOMETRIC),(No punch out record) |

Total Duration=57 Hrs 14 Min , PresentDays=4 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

