

Daily Attendance Report (Detailed Summary Report)

Sep 09 2019 To Sep 14 2019

Company: SRBTC

Printed On : Sep 15 2019 12:40

Department: Teaching Staffs

Emp Code: 1 Employee Name : DR. S.P.SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	10:53	16:30	GS	10:00	16:30	5:37	00:00	5:37	00:53	00:00	Present	10:53:in(BIOMETRIC),16:30:out(BIOMETRIC),
10-Sep-2019	10:34	17:51	GS	10:00	16:30	00:00	7:17	7:17	00:00	00:00	Holiday Present	10:34:in(BIOMETRIC),17:51:out(BIOMETRIC),
11-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	Official Duty.
12-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	do'
13-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	do'
14-Sep-2019	10:30	16:30	GS	10:00	16:30	00:00	6:00	6:00	00:00	00:00	WeeklyOff	

Total Duration=36 Hrs 54 Min , PresentDays=6 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 2 Employee Name : SHRI J.A. SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
10-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Muharram
11-Sep-2019	10:35	14:50	GS	10:00	16:30	4:15	00:00	4:15	00:35	1:39	Present	10:35:in(BIOMETRIC),14:50:out(BIOMETRIC),
12-Sep-2019	10:40	14:35	GS	10:00	16:30	3:55	00:00	3:55	00:40	1:55	½Present	10:40:in(BIOMETRIC),14:35:out(BIOMETRIC),
13-Sep-2019	10:32	14:37	GS	10:00	16:30	4:05	00:00	4:05	00:32	1:52	Present	10:32:in(BIOMETRIC),14:37:out(BIOMETRIC),
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=12 Hrs 15 Min , PresentDays=2.5 , Leaves=0 , Holiday=1 , AbsentDays=1.5 , Weekly Off =1

Emp Code: 3 Employee Name : SMT.P.L.SHERPA (SHRESTHA)

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	10:48	16:30	GS	10:00	16:30	5:42	00:00	5:42	00:48	00:00	Present	10:48:in(BIOMETRIC),16:30:out(BIOMETRIC),
10-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Muharram
11-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	M.L.
12-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	M.L.
13-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	M.L.
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=5 Hrs 42 Min , PresentDays=1 , Leaves=3 , Holiday=1 , AbsentDays=0 , Weekly Off =1

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Emp Code: 4 Employee Name : MISS LOCHAN THAPA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	10:20	16:30	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	10:20:in(BIOMETRIC),16:30:out(BIOMETRIC),
10-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Muharram
11-Sep-2019	10:25	16:29	GS	10:00	16:30	6:04	00:00	6:04	00:00	00:00	Present	10:25:in(BIOMETRIC),16:29:out(BIOMETRIC),
12-Sep-2019	10:26	16:33	GS	10:00	16:30	6:07	00:00	6:07	00:00	00:00	Present	10:26:in(BIOMETRIC),16:33:out(BIOMETRIC),
13-Sep-2019	10:06	16:47	GS	10:00	16:30	6:41	00:00	6:41	00:00	00:00	Present	10:06:in(BIOMETRIC),16:47:out(BIOMETRIC),
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=25 Hrs 2 Min , PresentDays=4 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 5 Employee Name : SHRI SRIBARNA MONDAL

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	09:58	23:06	GS	10:00	16:30	6:31	6:36	13:07	00:00	00:00	Present	09:58:in(BIOMETRIC),23:06:out(BIOMETRIC),
10-Sep-2019	11:38	17:51	GS	10:00	16:30	00:00	6:13	6:13	00:00	00:00	Holiday Present	11:38:in(BIOMETRIC),17:51:out(BIOMETRIC),
11-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	Official Duty.
12-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	do'
13-Sep-2019	10:30	16:30	GS	10:00	16:30	6:00	00:00	6:00	00:00	00:00	On Leave	do'
14-Sep-2019	10:30	16:30	GS	10:00	16:30	00:00	6:00	6:00	00:00	00:00	WeeklyOff	

Total Duration=43 Hrs 20 Min , PresentDays=6 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 6 Employee Name : SHRI ANAND DAS

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	10:09	23:07	GS	10:00	16:30	6:21	6:37	12:58	00:00	00:00	Present	10:09:in(BIOMETRIC),23:07:out(BIOMETRIC),
10-Sep-2019	11:58	19:23	GS	10:00	16:30	00:00	7:25	7:25	00:00	00:00	Holiday Present	11:58:in(BIOMETRIC),19:23:out(BIOMETRIC),
11-Sep-2019	10:19	16:29	GS	10:00	16:30	6:10	00:00	6:10	00:00	00:00	Present	10:19:in(BIOMETRIC),16:29:out(BIOMETRIC),
12-Sep-2019	10:21	16:33	GS	10:00	16:30	6:12	00:00	6:12	00:00	00:00	Present	10:21:in(BIOMETRIC),16:33:out(BIOMETRIC),
13-Sep-2019	10:14	16:47	GS	10:00	16:30	6:33	00:00	6:33	00:00	00:00	Present	10:14:in(BIOMETRIC),16:47:out(BIOMETRIC),
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=39 Hrs 18 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 7 Employee Name : SHRI KHIRAN SUBA

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Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	Applied C.L.
10-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Muharram
11-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	Applied for C.L.
12-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	do'
13-Sep-2019	10:34	16:47	GS	10:00	16:30	6:13	00:00	6:13	00:34	00:00	Present	10:34:in(BIOMETRIC),16:47:out(BIOMETRIC),
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=6 Hrs 13 Min , PresentDays=1 , Leaves=3 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Emp Code: 8 Employee Name : MISS MOUSUMI SARKAR

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
09-Sep-2019	09:57	23:07	GS	10:00	16:30	6:31	6:37	13:08	00:00	00:00	Present	09:57:in(BIOMETRIC),23:07:out(BIOMETRIC),
10-Sep-2019	11:38	17:51	GS	10:00	16:30	00:00	6:13	6:13	00:00	00:00	Holiday Present	11:38:in(BIOMETRIC),17:51:out(BIOMETRIC),
11-Sep-2019	10:42	16:30	GS	10:00	16:30	5:48	00:00	5:48	00:42	00:00	Present	10:42:in(BIOMETRIC),16:30:out(BIOMETRIC),
12-Sep-2019	10:24	15:50	GS	10:00	16:30	5:26	00:00	5:26	00:00	00:39	Present	10:24:in(BIOMETRIC),15:50:out(BIOMETRIC),
13-Sep-2019	11:01	16:50	GS	10:00	16:30	5:49	00:00	5:49	1:01	00:00	Present	11:01:in(BIOMETRIC),16:50:out(BIOMETRIC),
14-Sep-2019			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	WeeklyOff	

Total Duration=36 Hrs 24 Min , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1